

COM 111—Library Worksheet Assignment (100 Points)

Name: \_\_\_\_\_ Date: \_\_\_\_\_

**In-Class Presentation (10 points):**

**Answer each of the following questions about the library website (each question is worth 3 points)**

1. What is the library's website address?
2. From the library website, what do you click on to get to CQ Researcher, Lexis-Nexis, Academic Search Premier?

**Answer each of the following questions about CQ Researcher (each question is worth 3 points)**

CQ RESEARCHER

3. What is CQ Researcher?
4. What do you click on to search a list of topics in CQ Researcher?
5. If you already have a topic in mind, where would you enter your terms?
6. Briefly describe the following elements of a CQ Researcher report:

Introduction:

Overview:

Background:

7. Briefly describe the following elements of a CQ Researcher report:

Current Situation:

Outlook:

Pro/Con:

8. Briefly describe the following elements of a CQ Researcher report:

Chronology:

Short Features:

Maps/Graphs:

Bibliography:

The Next Steps

**Answer each of the following questions about Lexis-Nexis (each question is worth 3 points)**

LEXIS-NEXIS

9. What is Lexis-Nexis?

10. What tab do you click to limit your search to newspaper articles?

11. After you enter your search terms, what should you select from the drop down box to get the best results?

12. After you get your search results, what do you click on if you want search by individual newspapers?

13. After you click on an article, what happens if you check related categories and click on Modify Search with Selections?

14. After you click on an article, what happens if you check related categories and click on Narrow Search With Index Terms?

**Answer each of the following questions about Academic Search Premier (each question is worth 3 points)**

ACADEMIC SEARCH PREMIER

15. What is Academic Search Premier?

16. What does checking the Full Text box do to your search?

17. After you get your search results, you can limit your results to newspapers, magazines, or academic journals, where are these limiters located?

18. How can you add/remove subject terms to your search results?

19. What is the difference between linked full text, html, and PDF articles?

20. From the search results screen, how can you limit by date range?

**Find two sources for each of the following databases. Write down the citation information for each source (each source worth 5 points)**

Topic:

Academic Search Premier

1.

2.

Lexis-Nexis

1.

2.

CQ Researcher (find two reports related to your topic)

1.

2.