

MTH 404 Action Items Requiring Your Immediate Attention

1. Set up weekly appointments with your advisor. If I am your advisor you will have received an email with “appointment slots”. Sign up for the time/day that you are free to meet with me each week. The first person to sign up gets the slot. If none of the slots can work for you please email me ASAP.
2. Your draft slides for the PNW MAA conference are due this Wednesday (any time before midnight). Email them to me please. We will discuss them at our first meeting. The conference is next weekend so we need to get things in order now!
3. Conference roommates – please email me ASAP if you have a preference for whom to room with at the conference. I will assign roommates based on your preferences and let the hotel know so you are able to check in without me there.
4. If I am your advisor you were emailed a “referee report” and your senior project with comments embedded electronically. Please read both, they have information on how I hope you will get started this term and what I expect you to accomplish. Do not take comments personally, the report is meant to mimic the type of report one gets after submitting an article for publication – some of the comments are usually nice, and some might make you feel bad, but are only intended to help you improve the final paper, not hurt your feelings.
5. Read the syllabus materials, they include scoring rubrics for your presentation and audience participation this term.
6. We need to schedule a time to take the major field test. I have sent all of you a doodle poll. Please respond as soon as you can and *please check all dates that are possible* (not just the one you want, but any you could possibly do to allow more flexibility).
7. You will be presenting a short version of your senior project presentation at the Academic Showcase on May 28th (Thursday). You should have received an email with a form attached. Please fill it out and email it back to me by Friday 4/3. You may use the title and abstract from the PNW MAA & NUMs conference if you wish.
8. We make posters to advertise your senior project presentation. If you will be using a title other than the one you used in your abstract for the PNW MAA & NUMs conference, please email me that title.