Safe Zone  
Executive Committee Meeting  
February 19th, 2014

Attendees: Angela Barry, Trenton Nettles, Joe Hahn, Amanda Valdez, Stewart Baker

- **Old Business:**
  - Last meeting, low attendance, Amanda and Trenton

- **Diversity conference or Train the Trainer?**
  - Decision: No diversity conference. Instead do train the trainer; a date will be set for next term after everyone has their schedules.
  - We have 19 people signed up already

- **Volunteer fair**
  - Students were instructed to email Safe Zone for volunteer opportunities
    - Intern will email them back
  - Establish a list of volunteer’s and event they are interested in
  - Students can email with ideas for events and fundraising
  - Goal is to spread awareness about Safe Zone

- **Train the trainer**
  - It is a 10 hour training
  - How do we want to split up the training?
    - Two hours for three weeks?
    - All day training?
    - Increments or one big chunk?
    - A two day training
      - Example from 12-5PM for two days
      - A five hour training may be too long
    - Two weeks of training
    - Possibly on a weekend
  - Do a mock Ally training for trainers to practice
    - Or schedule an actual Ally 1 training shortly after train the trainer
  - 19 people signed up are students and faculty
    - Send out email to trainers inquiring about two different trainings, one for faculty and one for students

- **Emily Plec**
  - Requested to do another Ally 1 training for students
Tuesday, March 4th, afternoon
As soon as date is established put on website
Plec could potentially lead the training
Email about book
  - Who wants to purchase? Stonewall, TA, Library?

- New intern
  - Amanda Valdez
  - T-shirt? Approved, given to intern used as workplace attire
  - T-shirts are purchased with fundraised money, approved as employee clothing

- Executive Committee Members
  - Stephanie is on maternity leave
  - Jessica has a limited schedule
  - America is a no show
    - Send her an email inquiring about involvement of Safe Zone
  - Carissa Culver (ASWOU) no show
    - Send her an email inquiring about involvement of Safe Zone
  - None of the Ally trainers are coming to Exec meetings
  - When is good for next term?
    - Wait until Friday, February 28th to determine
  - We have a lack of volunteers

- Executive Committee Direction
  - Change bylaws?
    - No comment
  - Safe zone is on the cusp of change
  - Student Media, Abby’s House, and Stonewall are moving
  - Safe Zone should focus on trainings, awareness, and resources
  - Intern will do an awareness tabling
  - Newsletters:
    - Upcoming and recap of lunch and learns
    - Link to the Safe Zone web page
  - Blog for intern
    - Current events
    - Possibly run by volunteer
    - Make parameters or approval process
    - Use word press

- Lunch and Learn
  - Joe made a Facebook event for his Lunch and Learn “Queer People of Color”
  - Joe will send out email
  - Advertisement:
- Posters
  - Complaint from students: too far in advance, not enough details
- Webpage
- WOU TV screens used
  - Nothing is scheduled for next term
    - Schedule and plan during spring break
    - Make posters and put in residence halls
  - Potential potluck
    - But cannot advertise as open event
- Next meeting
  - Schedule Lunch and Learns for next term
    - Presenters and topics
    - Want to keep on Wednesdays at noon?
      - Conflicts with Angie and Trenton
        - Create new topics
        - National day of silence on April 18
        - Night of noise
        - Tabling for day of silence on April 11
          - Triangle alliance, ASWOU (Colton), and Stonewall
  - Debbie will put Safe Zone on student affairs website
  - Angie will send Facebook post about Safe Zone
  - Weekly awareness tabling
    - Current issues
  - Fundraising:
    - $28 on valentines
  - Bring food for events and Lunch and Learns
    - For next term
      - Can bring cookies and refreshments
      - Can only order food from catering
  - Newsletter
    - Stephanie is coming back
    - Staff member of year, Maria Bonafacio, University of Alaska, Anchorage
    - Football player who came out recently, Michael Sam