

University Budget Committee

June 6, 2018

2-3 PM

Willamette Room, WUC

MINUTES

1. Call-to-order

The meeting was called to order at 2:03 pm.

Present: Cheryl Beaver, Debbie Braun, Camarie Campfield, Louann Casares, Reina Daugherty (Assistant), Michael Ellis, David Foster, Tina Fuchs, Richard Kavanagh, Jay Kenton (Co-chair), Malissa Larson, Randi Lydum, Natasha Roman, Katherine Schmidt (Co-chair), Laura Tierney, Judy Vanderburg

2. Approval of 23 May 2018 Minutes

Schmidt requested that the deadline for a process report (15 June) to the president be removed from the minutes. She does not have the time to write the document before commencement, and she would like to wait until the VPFA is hired and available for consultation.

3. Report: Evelyn Guzman, ASWOU Vice President

Guzman was not present.

4. Discussion: Terms of Members

Schmidt has been in contact with faculty senate and staff senate regarding extending the terms of existing members. Faculty senate has approved the extension, and staff senate will provide an answer this week. The other members do not have terms so they will all be continuing, with supervisor approval. By August, Schmidt will contact supervisors regarding designees for next year.

5. Discussion: VPFA Candidates

The committee discussed the two VPFA candidates with whom they have met. The final candidate will be on campus next week. UBC will meet at its normal time next week to discuss the final candidate and to celebrate Jay because his last day will be 14 June. Members are encouraged to bring treats to the celebration,

and Schmidt will send a sign-up sheet after today's meeting.

6. Discussion: UBC Charge and Process

Schmidt explained that it would be useful to wait to discuss the charge and process with the new VP so that they can (2) be a part of the discussion and (2) help to prepare the report to President Fuller.

Kenton shared updates regarding business services. The following changes have taken place (or will be taking place soon):

1. parking services has moved to Public Safety;
2. the bookstore is now managed by Student Engagement;
3. the print shop is now managed by the Director of Publications and Creative Services;
4. the mailroom is now managed by the Dean of Students & Judicial Affairs;
and
5. the director of business services will be transitioning into a part-time treasurer position, and the title of the vacant position will change from Director of Business Services to Controller.

These changes will allow the business office to focus solely on finances.

7. Adjournment

The meeting was adjourned at 2:47 pm.