

University Budget Committee

May 9, 2018

2-3 PM

RWEC 101

MINUTES

1. Call-to-order

The meeting was called to order at 2:04 pm.

Present: Cheryl Beaver, Debbie Braun, Camarie Campfield, Louann Casares, Reina Daugherty (Assistant), Michael Ellis, David Foster, Tina Fuchs, Richard Kavanagh, Jay Kenton (Co-chair), Malissa Larson, Natasha Roman, Katherine Schmidt (Co-chair), Laura Tierney, Judy Vanderburg

2. Approval of 18, 25, 26 April 2018 Minutes

The minutes were approved as is.

3. Report: Evelyn Guzman, ASWOU Vice President

Guzman was not present.

4. Update: VPFA Search

Fuchs shared that the search committee has selected a group of candidates for phone interviews that will take place this week. After that the goal is to bring three candidates to campus. She shared that there is a strong candidate pool.

5. Update on Web Presence: Financial Aid for Purchasing Textbooks, Camarie Campfield

The textbook voucher has been posted to the business office website on the main page under "tuition & fees." Mark and Kella will also be posting it to the bookstore and financial aid websites respectively.

6. Process Discussion: Course Fees

Schmidt shared a video of student testimonials related to course fees. Many students do not realize they are being charged course fees and/or do not know what those fees are paying for. Schmidt is also concerned that we are

lacking a formal process for requesting, changing, and deleting fees and that course fees are possibly being used to fund things other than what they are intended for. It was also brought up that the online tuition and fee calculator does not include course fees or online tuition, which can make it challenging for students to get an accurate estimate of their costs. Kenton shared that the Fee Book, which is a 52-page document on the business office website, lists every course fee that has been approved on campus; additionally, the book includes a short section on course fees. Kenton stated that, when students register for a course, it indicates if there is a fee and how much it is; however, there is no information available for students regarding the items/processes they are funding. Kenton suggested that we might also consider having remissions for course fees to make them more affordable for our low-income students. Foster mentioned that course fees do not allow software purchases for courses so there isn't really a process for getting software on an ongoing basis.

7. Discussion: Student Credit Hours by Department

Kenton shared a spreadsheet with enrollment information to show the student credit hours for each department for the 11 most recent academic years. He suggested that one idea might be to give departments enrollment expectations and incentivize meeting those goals.

8. Adjournment

The meeting was adjourned at 3:08 pm.