

**WUC Advisory Committee Minutes**  
**January 14, 2008**  
**The Rogue**

I. Call to Order/Roll Call

The meeting was called to order at 9:36am

**Members in attendance:**

- Deb Charlton: unclassified staff
- Bob Hautala: faculty member
- Michael Angelechio: RHA appointment
- Jennifer Hansen: classified staff
- Adam Bernot: elected student
- Jon Tucker: Director, Werner University Center, ex-officio

**Members absent:**

- Katie Keetle: WUC student employee
- Ashley Wescott: Dr. Minahan appointment
- Julie Whitley: WUC Dining Services Manager, ex-officio
- Anna Schroeder: dining services
- Jessica Ballard: elected student

**Visitors:**

- None

II. The minutes and the agenda were unanimously approved.

III. The committee agreed to meeting twice a term. The next meeting will be the last week of February.

IV. Reports

A. WUC Director, Jon Tucker

Jon is doing his IFC presentation Wednesday, January 16, 2008 at 6:00 pm. The budget this year is zero based. He has noticed equipment and audio visual replacement or repairs have not been budgeted well. An example is the chandelier in the Oregon Room. It needs replaced because it came down. The cost is projected to be between \$20,000.00 and \$30,000.00. This expense was not anticipated or budgeted for.

B. Director of Dining Services absent

V. Old Business

A. The Den Food Service – updates for winter term

Jon has not heard from Karen so has no information on this

B. Dead Week Hours

Should the late night area and computer lab be open later during Dead Week? After some discussion the committee chose a trial run to see if it is successful. They requested it be advertised well. Maybe some coffee can be offered.

VI. New Business

A. Focus Groups

2/7 @ 1:30 pm in the WUC Willamette Room

2/18 @ 1:00 pm in the WUC Willamette Room

The Focus Groups will continue over Spring Term. This gives students, staff and faculty an opportunity to give feedback. We received some good information last time. There will be gift certificates offered. The meetings will be topically specific. EG: The Den, The Student Org. Lounge and The Summit.

Since The Summit is only used from 11am – 1pm maybe it needs to be remodeled. One of the discussions was a sudo sports bar. It needs to be refreshing and inviting.

B. Facility Issues

As already discussed; the chandelier in the Oregon Room. There are heating and air issues with the HVAC system. Specifically some issues are Café Allegro and the Wolf Express. Service Learning and Career Development have ground water seepage through their wall. It is also seeping in Student Media and the Willamette Room. This could be a city issue. We don't know for sure at this point. A good section of the street, sidewalk and the magnolia's are going to need to be dug up to fix the problem. There is a building reserve of money in the budget and we may need to tap into a good chunk of it to fix this problem.

The University Center's chiller is on its last legs. It is scheduled to be replaced fall term combined with OPA. That should reduce the steam costs because the new chiller will be more efficient.

C. ASTRA scheduling

ASTRA is the new scheduling software program that will be used campus wide. Banner will no longer be doing classes. ASTRA is scheduled to be up and running by February 1, 2008. The campus needs to get non academic up and running. The WUC staff is working with UCS to enter existing reservations. Student Leadership and Activities will be hiring students to make this happen. Jill Summers is in Kansas City getting trained. She is in turn coming back and training the rest of the staff on the reservation process. This will affect the event advisement process until all the staff is trained. Once this is done the process should be streamlined. Astra is supposed to do what we need it to do and if it is going to be an inferior program we may need to keep scheduler.

D. 5-year Plan

Jon has asked the committee to start thinking about a 5 year plan for the University Center. One of the reasons Jon wants the Advisory Committee to meet twice a term is to develop a 5 year plan.

Service Learning and Career Development needs more room for the Alternative Break teams. They have 7 teams right now that meet every week. Once China comes through there will be 3 more teams. The room(s) need to be close to Service Learning and Career Development so they can connect. The Alternative Break teams also need storage for the donations they receive.

Bob suggested Church Street be blocked off as part of the Service Learning and Career Development upgrade. Make Church Street pedestrian traffic only.

Marion Polk Food Share is looking at our campus as a food drop off place. So we need a food pantry room. It doesn't need to be big. Jennifer suggested it could possibly be housed in Service Learning and Career Development as part of the student learning process. The food pantry could also partner with Abby's House since their new campaign is women ending hunger.

We need an 800 person auditorium. We are out growing the Pac Room. If an auditorium is needed for an event larger than 619 the only area is New PE or the Stadium. We still need to keep the Pac Room

The Advisory Committee would also like to see something done with the space behind the Pac Room where the fire pit is.

We need more plug-ins for charging laptops and computers.

The committee would like to explore the possibility of outside food vendors and a pilot project in The Den. EG: a restaurant of the month if it is kept cheap.

- a. Other Topics  
Jon and Jill have changed offices

There were about 40 people in attendance at the football game in The Den. It was low key. We did not need public safety. There is some discussion of a March Madness or a Non-Traditional student social in The Den.

The meeting was adjourned at 10:39am.