

Student Name _____
 V# _____

WOU Leadership Certificate Program Checklist

Points Required

Core Competency

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Communication

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35
36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70

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Interpersonal Competence

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35
36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70

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Humanitarianism

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35
36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70

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Professional Development

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35
36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70

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Service Competence

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35
36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70

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Knowledge Acquisition & Skill Application

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35
36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70

Experience Name & Description

Date Completed

Leadership Conference Attendance

Each student is required to have attended at least one leadership conference. Examples could include: Focus on Leadership, LeaderSHOP, the ASWOU Leadership Retreat or off-campus conferences in consultation with your Program Director

Ethics Seminar

Each student is required to attend at least one 3-hour ethics seminar presented by the Student Leadership and Activities department as part of the Leadership Certificate program. Ethical issues must also be addressed in the portfolio final project.

Capstone Portfolio

Students meet with their Program Director throughout the certificate program to coordinate and synthesize their leadership experiences. A capstone portfolio of relevant materials, experiences and documentation must be created with assistance from the Service Learning and Career Development Office. This will be given to the program directors for outside review for certificate completion.

Points Awarded

Coursework

C IC H PD SC K

ICS 104 "Diversity Scholars" class						
ICS 301 "Residence Life Training" class						
ICS 302 "Peer Mentor Leadership" class						
ICS 304/404 "PLUS Team Leadership" class						
ICS 305 "WOU Leadership Challenge" class						

MSU/MSSP

C IC H PD SC K

MSU Exec or Event Coordinator						
Multicultural Recruiter (MCR's)						
MCR Coordinator						

Peer Mentors, Student Enrichment Program & Upward Bound

C IC H PD SC K

Peer Mentor Position						
Upward Bound RA						
Upward Bound Tutor						
SEP Summer Bridge Advisor						

Office of University Residences**C IC H PD SC K**

RHA Executive Board Positions						
Residence Hall Government						
NRHH Positions						
Resident Assistant Position						
Advising Resident Assistant						
Hall Host						
Judicial Affairs Leadership						

Student Leadership & Activities**C IC H PD SC K**

PLUS Team position						
Student Leadership & Activities Internship						
SLA Programming Assistant						
Diversity Peer Educator Training/Internship						
Student Media Internships/Positions						
Leadership Times/Other Writing Internships						

ASWOU**C IC H PD SC K**

Student Organization Leadership Positions						
ASWOU Executive Positions						
ASWOU Cabinet Positions						
Student Activities Board Volunteer Leadership						
ASWOU Senate or Judicial Board						

Service Learning & Career Development**C IC H PD SC K**

Students in Service						
Service Leader Corps						
Alternative Winter/Spring Breaks						
Service Learning Scholar						
Career Development Leadership Seminar/Job Shadowing						
Student Employment Leadership						

Admissions**C IC H PD SC K**

Advocate Positions						
Telecounselors						
Admissions Visitation Coordinator						

Other Areas**C IC H PD SC K**

Health Education Internship						
Student Athlete Internships						
Incidental Fee Committee Positions						
ROTC Leadership Experience						
Development Office Positions						
Academic Advising and Learning Center Tutors						
Academic Advising and Learning Center Peer Advisors						
Writing Center Tutors						
Search or Scholarship Committees at WOU						
Off-Campus Leadership Opportunities						
Additional Internship credits						
Other Opportunities Integrating Coursework and Leadership						

Program Director

Date

