Concurrent Enrollment Checklist for Financial Aid

| Western Oregon University (WOU) and Chemeketa Community College (CCC) have signed a consortium agreement under which students may concurrently enroll at both institutions and have their combined credit loads serve as a basis for establishing financial aid eligibility. |

To allow for timely processing for your request to participate in this program, a concurrent enrollment deadline is set THREE weeks prior to the beginning of the term. In most instances, WOU will be considered the Home Institution for financial aid purposes. Please complete and submit the attached paperwork to be considered as part of the Concurrent Enrollment Program. The Concurrent Enrollment Program is for first Bachelor Degree seeking students only.

You must be fully admitted to WOU to be eligible for this program. Admission applications are available on-line at [www.wou.edu/admissions](http://www.wou.edu/admissions). To opt-out of the Concurrent Enrollment Program, please give a written request to the WOU Financial Aid Office.

If you would like the WOU Financial Aid Office to consider you as a concurrently enrolled student you need to:

- Be a fully admitted student at Western Oregon University.
- Submit a Concurrent Enrollment Application available at the WOU Financial Aid Office or online.
- Submit Student Declaration of Concurrent Enrollment form.
- Register for classes at Chemeketa Community College.
- Register for classes at Western Oregon University (minimum 6 credits per term).
- Pay all outstanding fees at Chemeketa Community College.

Once you have completed the necessary paperwork, notice will be sent to your WOU email account stating that you have been enrolled as a concurrently-enrolled student with Chemeketa Community College.

Please note that it is your responsibility to pay your fees at Chemeketa Community College. Financial aid will not be applied to your bill at Chemeketa Community College. In some instances, students will need to use their own resources to pay outstanding fees. Except in rare instances, financial aid will be disbursed from WOU exclusively.

Please return all forms to the WOU Financial Aid Office.
Chemeketa Community College – Western Oregon University
Concurrent Enrollment Application for WOU Students

Deadline: 3 weeks prior to the start of term

Term You Plan to Enroll:_____________________________________________________________

Social Security Number:______________________ WOU ID Number: _______________________

First Name:_____________________ Middle Initial: _______ Last Name: ______________________

Date of Birth:______________________________________________________________________

Current Mailing Address:________________________________________________________________

City:________________________________ State:_________________ Zip:___________________

Phone: (        )___________________     E-mail Address:_______________________________

Gender:   _____ Male  _____ Female

Please indicate your intended major at Western Oregon University:____________________________

Release Notification, Certification and Signature - Student

I understand and agree that Chemeketa Community College and Western Oregon University will share/release information (financial and educational) between the institutions consistent with federal and state laws, on applied and admitted students. I understand that electronic data transmission may be done through the Oregon Financial Aid Exchange (OFAX).

IMPORTANT: Your signature is required below in order to complete the processing of your application. This signature must be original of the applicant, not a proxy or surrogate.

I certify that I have considered each question carefully and that my statements are true and complete to the best of my knowledge. Furthermore, I understand that admission to or enrollment may be denied if any information is found to be incomplete or inaccurate.

______________________________________   __________________________
Signature of applicant       Date

OFFICE USE ONLY

- New Student
- Continuing Student
- Banner
- Sent to Chemeketa Community College
- Email to student
- Home School: __________________
- Initial and Date: ________________
- PowerFaids

Financial Aid Office
345 North Monmouth Avenue • Monmouth, Oregon 97361 • 503-838-8475 • Fax: 503-838-8200 • www.wou.edu • finaid@wou.edu
Western Oregon University (WOU) and Chemeketa Community College (CCC) have signed a consortium agreement under which students may concurrently enroll at both institutions and have their combined credit loads serve as a basis for establishing financial aid eligibility. Under this agreement, student financial aid eligibility will be processed and awarded by the "home" institution (determined by the student's immediate degree objective) using shared information from the "host" institution (the college where the student is concurrently enrolled while attending his/her "home" institution).

If you intend to pursue concurrent enrollment at WOU and CCC leading to a degree/certificate/transfer program and wish to have your combined credit load evaluated for financial aid eligibility, please read, complete and sign the information below.

<table>
<thead>
<tr>
<th>I am fully admitted as a concurrently enrolled student to WOU and working towards a degree, certificate, or transfer program.</th>
</tr>
</thead>
<tbody>
<tr>
<td>I understand that in order to be eligible for financial aid at WOU I must enroll in a minimum of six credits at WOU for each academic term.</td>
</tr>
<tr>
<td>I understand that my classes must be part of my WOU degree.</td>
</tr>
<tr>
<td>I understand that tuition and fees will be assessed based on the courses in which I register.</td>
</tr>
<tr>
<td>I understand that I must meet satisfactory academic progress requirements which can be found online or at the WOU Financial Aid Office.</td>
</tr>
<tr>
<td>I understand that to be eligible for a deferment on prior student loans, I must maintain a total enrollment of at least six credit hours.</td>
</tr>
<tr>
<td>I understand that WOU scholarships may be prorated or adjusted based on my total WOU credits per term.</td>
</tr>
<tr>
<td>I understand that there may be a delay in receipt of financial aid due to data transfer regarding enrollment information and grades.</td>
</tr>
<tr>
<td>I understand that I must pay both WOU and CCC. For example, if I receive a refund check from WOU, I am responsible for paying tuition and fees at CCC. If no refund check is available, I will pay for tuition and fees with my own resources.</td>
</tr>
<tr>
<td>I understand that WOU reserves the right to remove me from participation in the concurrent enrollment program.</td>
</tr>
<tr>
<td><strong>I understand that it is against FEDERAL LAW to accept financial aid from BOTH institutions in the same academic term for ANY reason.</strong></td>
</tr>
</tbody>
</table>

By signing this form, I understand and agree that Chemeketa Community College and Western Oregon University will share/release information (financial and educational) between the institutions consistent with federal and state laws, on applied and admitted students. I acknowledge my continued responsibility to ensure that the information on which my aid is based is complete and accurate to the best of my knowledge and that I will notify my home institution, in writing, immediately, when any changes occur. WOU must be the "home" institution if you have an associate's degree or you want to receive aid for 300 level or higher courses.

I have read and agree with all the previous statements.

Student's name ___________________________ SSN ___________________________

Signature ___________________________ Date ___________________________
Concurrent Enrollment Application:
Chemeketa Community College

Name: ____________________________________
SSN: ____________________________________

Please check with the WOU Financial Aid Office for deadlines concerning the Concurrent Enrollment Program. The deadline is set for 3 weeks prior to the beginning of every term. You must be admitted to WOU to be eligible for this program.

Release notification: The Financial Aid Offices of WOU and Chemeketa Community College will exchange information relevant to the determination of your aid eligibility with each other, the Oregon Student Access Commission, and other school participating in the Oregon Financial Aid Exchange.

The college will use your social security number for keeping records, doing research, aggregate reporting, extending credit and collecting debts. Your social security number will not be given to the general public. You may revoke your consent for the use of your social security number at any time by contacting WOU’s Office of the Registrar. Such an action will not result in a student being denied any right, benefit, or privilege provided by law.

The community college releases only very limited directory information regarding students such as enrollment status, dates of enrollment, degree or certificate, program of study, athletic statistic, or honors awarded. If you do not want any person outside the college, including prospective employers, to know any of these, you must file a Request for Non-Disclosure of Student Information Form with Chemeketa Community College.

Students may receive financial aid from only one school during any given term of enrollment. Your credit hours for registration at WOU and Chemeketa Community College will be combined each term to determine your enrollment level for financial aid ability. Community colleges exclude 300-400 level courses when determining level of enrollment. Credit hours must apply to your current degree objective to be included in your enrollment for aid purposes.

Students should list all institutions at which they will enroll on the Free Application for Federal Student Aid (FAFSA).