

◆Michael J. Hampton◆

VITAE

MANAGEMENT PROFILE

Employ strategic thinking in planning and development of comprehensive Service Learning & Career Development programs. Apply creativity with a combination of balanced enthusiasm and patience to solve problems and facilitate agreement amongst team members. Optimistically interact with faculty, staff, recruiters and students in an assured and diplomatic manner.

HIGHER EDUCATION EXPERIENCE

Director, Service Learning & Career Development
Western Oregon University

August 2004—Present
Monmouth, Oregon

- ❖ Manage Service Learning & Career Development Department to serve the needs of over 5,000 students and alumni in a professional manner
- ❖ Write local, regional, and national grant proposals to supplement program funds and increase department personnel and services.
- ❖ Supervise office personnel in a positive, motivating, solution-driven manner
- ❖ Provide relevant career counseling & coaching services for students and alumni
- ❖ Developed additional department initiatives to include community service, volunteer, alternative break, civic engagement, and in-classroom Service Learning programs
- ❖ Plan, develop, implement, and evaluate comprehensive Service Learning & Career Development programming
- ❖ Establish meaningful relationships with recruiters, community partners, parents, and colleagues to improve community relations and benefit students
- ❖ Collaborate with on-campus colleagues and departments (Alumni Office, Department of Education, Student Life, Leadership, Residence Life, Health & Counseling, and Student Enrichment Program) to conduct events and programming for students
- ❖ Provide in-classroom presentations and seminars to compliment course content upon faculty request
- ❖ Strategically leverage department budget and resources to positively impact department mission
- ❖ Promote experiential learning opportunities for students to discover and realize career and vocational goals

Associate Director, Career Services
George Fox University

July 2000—August 2004
Newberg, Oregon

- ❖ Developed, planned and executed career focused programs, workshops and in-class presentations
- ❖ Offered career counseling for undergraduate, continuing education, graduate students and alumni
- ❖ Administered career/vocational assessment inventories and followed-up as necessary
- ❖ Supervised and managed the internship program (provided administrative support, resources, training, advising and referrals to students and faculty)
- ❖ Worked in partnership with faculty to create programs to facilitate experiential learning opportunities
- ❖ Performed marketing and public relations functions for Career Services
- ❖ Served as Technology Director for department website, job search posting system and software training
- ❖ Supervised and assisted in training support staff, student workers, interns and career ambassadors
- ❖ Established and maintained relationships with company and organization recruiters
- ❖ Taught Leadership Seminar, Freshman Seminar and Career Exploration courses
- ❖ Created and produced a multi-media CD-ROM entitled *Operation: Get-A-Job* for graduating Seniors

Assistant Director, Office of Career Services
Linfield College

February 1998 – June 2000
McMinnville, Oregon

- ❖ Provided career counseling and job search skills training to students and alumni
- ❖ Established career exploration internship policies and programming
- ❖ Co-created and administered Linfield/George Fox University Internship Fair
- ❖ Developed new internship opportunities for students
- ❖ Initiated establishment of new internship database and organization system
- ❖ Presented workshops, training sessions and informational programs to students, faculty and alumni
- ❖ Developed new career related programs for students and alumni participants
- ❖ Coordinated career related efforts with the Office of Alumni Affairs and the Alumni Association
- ❖ Proposed successful Volunteer Center concept and incorporated volunteer programming as part of Career Services Department

Graduate Internship, Counseling Department
Warner Pacific College

August 1998 – May 1999
Portland, Oregon

- ❖ In conjunction with the Dean of Students, wrote a Career Service program grant which resulted in full funding for new Career Service Director and program
- ❖ Educated students, staff and faculty regarding career development processes
- ❖ Provided short-term therapeutic and preventive assistance to college students and family members

CORPORATE EXPERIENCE

Program Manager, Retail Sports Marketing
NIKE, Inc.

July 1995 – February 1998
Beaverton, Oregon

- ❖ Managed grass roots sporting events, marketing programs and in-store point of purchase visual displays associated with retailers
- ❖ Monitored and tracked seven-figure department budget
- ❖ Hired, supervised and evaluated department staff and outside agency personnel
- ❖ Conducted national television, radio and appearance media tour with program spokeswoman
- ❖ Facilitated the design and implementation of media guides, print collateral and program visuals
- ❖ Worked with graphic designers, engineers and fabrication specialists to create a one time interactive retail outlet as part of the Super Bowl's NFL Experience
- ❖ Coordinated court-side signage advertising campaign including photography, digital imaging and copy writing for NBA games and events

NON-PROFIT EXPERIENCE

Director of Youth and Communications
First United Methodist Church

July 1991 – May 1995
Boise, Idaho

- ❖ Developed, organized and implemented faith-based programs, retreats and activities for junior and senior high youth and college age young adults
- ❖ Produced and edited weekly newsletter with 2,000 household circulation
- ❖ Created and produced advertising and public relations materials
- ❖ Supervised, trained and evaluated professional and volunteer staff
- ❖ Acted as spokesperson for the church with media outlets
- ❖ Facilitated raising over \$100,000 outside of regular operating budget

MEDIA EXPERIENCE

Television News Photographer
KMTR & KEZI Television

July 1990 – April 1991
Eugene, Oregon

- ❖ Effectively conducted interviews and communicated with political leaders, organization representatives and public figures

Selected Participant

Education Leadership Institute, Salem Chamber of Commerce

June 2003

Salem, Oregon

- ❖ Toured over 26 diverse business and organizations in the Salem Area
- ❖ Engaged with over 43 professionals during week-long community involvement opportunity
- ❖ Incorporated first-hand experience and observations into career program planning and implementation

Faculty Leader

Spring Service Trip, The Oaks Camp/World Vision

March 2003

Lake Hughes, California

- ❖ Managed budget, transportation and logistics in consultation with two student leaders
- ❖ Facilitated Service Learning and faith-based programming
- ❖ Helped teach low-income children in East Los Angeles
- ❖ Built structures for camp programming
- ❖ Developed positive relationships with all participants

“The Duck” Mascot

University of Oregon

May 1990 – June 1991

Eugene, Oregon

- ❖ Provided entertainment to thousands of athletic fans
- ❖ Served as ambassador of the university at civic events, fund raisers and athletic contests

EDUCATION**Masters of Arts in Counseling with Career Counseling Emphasis**

George Fox University

December 1999

Newberg, Oregon

- ❖ Oregon-Idaho United Methodist Conference Scholarship

Bachelor of Arts in Speech: Telecommunication & Film

University of Oregon

June 1991

Eugene, Oregon