



# NATIONAL STUDENT EXCHANGE- RECOMMENDATION LETTER



www.wou.edu/student/nse    Debbie Diehm, NSE Coordinator    503.838.8423    diehmd@wou.edu

## TO BE COMPLETED BY THE APPLICANT

Student Name \_\_\_\_\_ Student ID # \_\_\_\_\_

Exchange Requests 1) \_\_\_\_\_  
2) \_\_\_\_\_  
3) \_\_\_\_\_

## TO THE EVALUATOR

EVALUATOR NAME \_\_\_\_\_ PHONE \_\_\_\_\_  
 Academic Advisor (Please see additional instructions below)     Faculty/Staff

The National Student Exchange (NSE) provides students with the opportunity to attend another member university within the United States, its territories, and Canada for up to one year. Students participate in NSE to take advantage of the unique geographic, cultural, and academic characteristics of institutions and/or regions.

In making decisions on the appropriateness of a student's participation in the exchange, we need to know about their motivation, adaptability, academic skills, and those personal qualities that will give students the ability to benefit fully from the exchange experience. While we will appreciate any observations that will assist us in evaluating the present applicant, of special interest are qualities such as competence, independence, assertiveness, resourcefulness, quality of performance, confidence, social skills, open-mindedness, and integrity.

Please indicate the basis and extent of your acquaintance with the applicant. Placing your remarks in a comparative perspective will further assist the NSE office in reaching a decision about the applicant.

In summation, please state frankly your opinion of this applicant's chances for academic and non-academic success in an exchange program, weighing both strong and weak points.

**ONLY FOR ACADEMIC ADVISOR**

Occasionally, an academic advisor has not had enough contact with a student to do an adequate personal evaluation.

However, in that situation we would like a statement regarding your willingness to work with the student to determine where courses taken at the host campus will fit into the student's home academic program. We would also like to know the appropriateness of exchange at this time in the student's program of study. We are particularly concerned that the student's academic progress will not be hindered by participating in NSE.

Those statements can be entered in section 4 on the reverse side of this form.

RETURN THIS FORM BY MAIL TO:  
DEBBIE DIEHM, NSE COORDINATOR  
WERNER UNIVERSITY CENTER 210F  
WESTERN OREGON UNIVERSITY  
MONMOUTH, OR 97361

BY EMAIL:  
[diehmd@wou.edu](mailto:diehmd@wou.edu)

**NO LATER THAN FEBRUARY 15, 2010**  
**(By October 15, 2009 for Mid-Year Placements such as Jan. 2010)**

**TO BE COMPLETED BY THE EVALUATOR**

How well do you know the applicant? (Check the most appropriate response.)

- Extensive contact in a variety of settings
- Well acquainted in classroom or campus environment
- Limited contact in classroom or campus environment
- Other

2. In comparison with other students, whom you have known at comparable stages of their education, please rate the applicant in these areas. (Check the most appropriate response.)

	Excellent	Very Good	Average	Below Average	Unable to Judge
Academic Ability	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Maturity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Cooperation and Adaptability	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Initiative and Motivation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Social Skills	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

	Excellent	Very Good	Average	Below Average	Unable to Judge
Open-mindedness	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Integrity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Independence	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Resourcefulness	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Self-Confidence	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3. Exchange to another campus would be appropriate for the applicant:  Yes  No

4. REMARKS

Based on your knowledge of the applicant, please comment on his/her chances for success and what would be gained from an exchange experience.

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Name (print) Position or Title

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Phone E-mail Address

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Signature Date