

**OSHA Safety/Energy Committee Minutes  
April 16th, 2019**

Present: Nancy Ganson, Allen Risen, Susan Griffin, Lindsey Gibson, Brianna McFadden, Jennifer Willard, Mark Lilley, and Rhys Finch

Absent: Michael Smith, Nick Edmiston, Beeb Singson, Nora Solvedt, Mike McGlade, Heather Mercer, Chelsea Blatner, Rebecca Chiles, Lindsey Lavender, Julie Grammer, Kristin Mauro, and Adria Henrickson.

Meeting was called to order at 14:01 hrs.

**Review of Minutes:**

- Lindsey made the motion, Susan seconded
  - March 19<sup>th</sup> minutes approved 8-0-0

**Building Inspections: April 2019 – 15 Buildings Inspected**

- **Several emergency lights found not working**
- **Several ceiling tiles found missing**
- **Book shelf not secured to wall**
- **Several extinguishers not receiving their monthly checks**
- **Power strips found being used incorrectly**
- **“J” box with exposed wires found**
- **Spray bottle found without label identifying the solution**
- **Seam/joint in sidewalk has settled creating trip hazard**
- **Objects blocking emergency exits and access to fire panels**
- **Found door skin/panel separating from door, needs replaced**
- **Standing water found on a basement floor**
- **Fire alarm audible device found defective, strobe flashes but does not sound**
- **Interior wall found with possible water leak**
- **Gutters plugged causing overflow of water rotting the building’s siding**
- **AED found with expired pads**
- **Eyewash station needs flushed monthly**

**Injury Review: One this month**

Description	Findings	Recommendations
<p>An employee stepped on a nail sticking up from a piece of fencing board laying on the ground during the removal of the old fence along the eastside of the Child Development Center. The individual went to Urgent Care for a tetanus shot.</p>	<ul style="list-style-type: none"> <li>• <i>Fencing boards having existing nails penetrating through boards</i></li> <li>• <i>Removed boards tossed in a pile prior to loading onto flatbed vehicle</i></li> <li>• <i>Nails sticking upward while on the ground</i></li> <li>• <i>Employee stepped on nail</i></li> <li>• <i>Proper footwear “Romeo” work boots with heavy duty soles</i></li> <li>• <i>Wearing gloves and safety glasses</i></li> </ul>	<ul style="list-style-type: none"> <li>• <i>Place boards directly on to flatbed vehicle when removed, avoiding hazards / nails on ground in work area</i></li> <li>• <i>Beware of surroundings</i></li> </ul>

**Conservation Committee Update: Michael**

- Not Present

**Round Table:**

- Readdressed visiting high-risk buildings across campus during a Safety Committee meeting to inspect possible safety issues. There will be a poll sent out to find the best possible meeting times for the committee
- Robert Lloyd Sheet Metal and Facilities created a heat shield for the toaster oven at the Wolf Grill sandwich prep area preventing future burns

- It was reported that some individuals driving extremely fast by Alderview Family Housing, looking into installing possible signs or speed bumps to slow drivers down.
- Lighting on North side of HSS building are not working causing it to be extremely dark when sun sets. Susan said she would submit a repair request to Facilities.

**Next Meeting:** May 21st, 2019, 2pm, Hamersly 205

Meeting adjourned at 14:35 hrs.