

OSHA Safety/Energy Committee Minutes
March 19, 2019

Present: Nancy Ganson, Allen Risen, Lindsey Lavender, Lindsey Gibson, Nora Solvedt, Mark Lilley, and Rhys Finch

Absent: Michael Smith, Nick Edmiston, Beeb Singson, Mike McGlade, Susan Griffin, Heather Mercer, Chelsee Blatner, Jennifer Willard, Rebecca Chiles, Julie Grammer, Kristin Mauro, Adria Henrickson, and Brianna Robertson

Meeting was called to order at 14:02 hrs.

Review of Minutes:

- Changes to grammar on February minutes
- After changes were made Nancy made the motion, Nora seconded
 - February 19th minutes approved 7-0-0

Building Inspections: March 2019 – 11 Buildings Inspected

- ✓ **Some fire extinguishers missed their monthly checks**
- ✓ **Wooden bench found not secured to metal legs and wood has rotten**
- ✓ **Gas cans found not secured in flammable cabinets**
- ✓ **Fire Control Panel found blocked by desk**
- ✓ **Extension cords found plugged in to wall outlet when not in use**
- ✓ **Electric forklift found without safety belts**
- ✓ **Table Saw guarding and kick back device removed / missing**
- ✓ **Eye wash station sink/bowl not secured to bracket**
- ✓ **Fuel “Emergency Fuel Shut Off Switch” sign needs secured to the wall**
- ✓ **Cement steps found broken needs replaced**
- ✓ **Bricks in a courtyard found sinking causing trip hazard**
- ✓ **Compact Florescent Lights (CFL) found not disposed of properly IE: in trash can**
- ✓ **Metal lockers not secured to wall causing potential tipping hazard**
- ✓ **HVAC unit found missing belt guard inner screens**
- ✓ **Elevator Emergency Call box needs “Emergency Help” signage on call box**

Injury Review: Three this month

Description	Findings	Recommendations
An employee was in the table storage room at the WUC, moving a stage unit out of the way to gain access to a wheeled cart containing 6-foot tables. Cart “wheel” bumped into left ankle causing a small cut. Band-Aid applied by employee.	<ul style="list-style-type: none"> • <i>In a hurry</i> • <i>Moving a staging unit to access a wheeled table cart and bumped ankle against table cart causing a small cut</i> • <i>No medical attention required</i> • <i>Storage room was organized and had ample space for equipment</i> 	<ul style="list-style-type: none"> • <i>Insure surrounding items are out of the way when moving equipment</i> • <i>Use caution when walking backwards</i> • <i>Slow down</i>
An employee was lifting a 50-pound container of chicken in the 1 st floor cooler straining a muscle in lower left abdomen.	<ul style="list-style-type: none"> • <i>Lifting 50-pound container of chicken straining left side abdomen muscle</i> • <i>Employee said he was lifting the container correctly</i> • <i>Employee on abdomen muscle strengthening program exercises</i> 	<ul style="list-style-type: none"> • <i>Reduce load/weight to smaller container prior to lifting</i> • <i>Ask for assistance when lifting heavy items</i> • <i>Follow doctor’s recovery directives</i>
An employee was attempting to place a small saucepan of tomato paste in the warming oven. Bending at the waist, he felt a sharp pain to the center of their lower back and could not move without increasing the pain. Medics were called and transported employee to the hospital.	<ul style="list-style-type: none"> • <i>Re-aggravating prior work-related back injury occurring in January 2019</i> • <i>Bending at waist, lowering saucepan into warming oven</i> • <i>Lifting incorrectly</i> • <i>Full saucepan is approx. 7” x 7” x 8” in size approx. weight 12 lbs.</i> • <i>Employee placed on time loss for recovery</i> 	<ul style="list-style-type: none"> • <i>Bend at knees using legs to lift and lower objects</i> • <i>Use bridging technic when bending, placing elbow in bent on knee for support back</i> • <i>Ask for assistance until fully recovered</i> • <i>Scheduled proper lift training “Safety In Motion” with SAIF on 3-20-19 for employees</i>

Conservation Committee Update: Michael

- Not Present

Round Table:

- Readdressed visiting high-risk buildings across campus during a Safety Committee meeting to inspect possible safety issues.
- Sidewalks being replaced this summer around campus to make pathways safe and ADA accessible
- New crosswalk being put in this summer near Lot P to keep a continuous walking path
- Metal Fabricator, Bruce Tuma with Facility Services created a mechanism to remove underground vault access covers with forklift to prevent potential back strains to employees. GOOD JOB!!!!

Next Meeting: April 16, 2019, 2pm, Hamersly 205

Meeting adjourned at 14:38 hrs.