

**OSHA Safety/Energy Committee Minutes
February 19, 2019**

Present: Nancy Ganson, Nick Edmiston, Allen Risen, Lindsey Gibson, Mike McGlade, Susan Griffin, Nora Solvedt, Mark Lilley, Heather Mercer, Beeb Singson, and Rhys Finch

Absent: Michael Smith, Lindsey Lavender, Chelsee Blatner, Jennifer Willard, Rebecca Chiles, Julie Grammer, Kristin Mauro, Adria Gredvig and Brianna Robertson

Meeting was called to order at 14:01 hrs.

Review of Minutes:

- Changes to attendance on January minutes
- After changes were made Mike made the motion, Susan seconded
 - January 15th minutes approved 11-0-0

Building Inspections: February 2019 – 10 Buildings Inspected

- ✓ **Some fire extinguishers missed their monthly checks**
- ✓ **Fire panel is blocked by cabinet**
- ✓ **Cabinets need secured to wall**
- ✓ **Items stacked to high to ceiling – needs 18” clearance**
- ✓ **6”x6” hole in ceiling found and needs to be covered**
- ✓ **Squeeze bottles found without labels**
- ✓ **Extension cords need to be unplugged when not in use**
- ✓ **Fire extinguishers need to be mounted to wall**
- ✓ **Security lighting needs to be installed outside**
- ✓ **Wall jacks need secured to wall**
- ✓ **Siding and shingles found detached from multiple buildings**
- ✓ **Containers with hazardous waste found without the lid on the containers**
- ✓ **Extension cord used to power fridge 2nd notice**
- ✓ **Eyewash station plugged and needs replaced**
- ✓ **Some fire extinguishers not placed back in their correct spots**
- ✓ **Gutter found overflowing with fascia board rotting and needs replaced**
- ✓ **Emergency light found not working**
- ✓ **Floor found slippery due to oil on floor, needs deep cleaned**

Injury Review: Six this month

Description	Findings	Recommendations
<p>An employee was reaching into the small refrigerator near the grill to get some sour cream and hit their right armpit on the top corner of the metal refrigerator door.</p>	<ul style="list-style-type: none"> • Stainless steel mini refrigerator approximately 36 inches high. See photo. • Employee was holding the door open to the refrigerator with their right hand and as they squatted down to look inside and retrieve a container of sour cream with her left hand they hit their right armpit on the top corner of the door. • No medical attention. 	<ul style="list-style-type: none"> • Slow down • Be aware of surroundings.
<p>An employee was moving two-loaded wheeled food carts, one in front of them and one behind, when one of the carts became stuck. They tried to correct the cart to make it roll in a straight line when they felt pain in their lower portion of their back. When asked if they had gone to the doctor they stated they had, X-rays were taken but no major issue was found.</p>	<ul style="list-style-type: none"> • Reported defective pivoting caster wheel on the metal cart. Non-found at the time of interview. • Most all metal carts have all four wheels that pivot on casters. • In a hurry to get pizza prep area ready for cooking. • Moving two wheeled carts at once by pushing one and pulling the other. 	<ul style="list-style-type: none"> • Slow down, move one cart at a time. • Inspect all equipment prior to using. • Report any defects and remove from service until repaired.

<p>An employee had placed metal tongs on the sandwich toaster shelf and the tongs started to fall off the shelf. Employee grabbed for the falling tongs to prevent them from landing on the floor and their edge of their left hand came in contact with the hot faceplate of the toaster. They ran cool running water over the burn and continued working. Employee did not go to the doctor.</p>	<ul style="list-style-type: none"> • Sandwich toaster constructed of stainless steel with a metal mesh conveyor belt for cooking sandwiches • Front face of toaster in stainless steel and is very hot • Toaster oven is turned on at 9:00 through 14:30 • 8" toasting mess pan placed under each sandwich and placed on conveyor • I learned multiple employees have been burned from bumping/ touching faceplate while working • Toaster oven is too big for work area. Sitting flush with the counter's edge. • 43" aisle between toaster faceplate and food prep counter. • Multiple employees working in area with limited space to pass one another. 	<ul style="list-style-type: none"> • Replace toaster oven with a smaller unit so employees cannot make contact with hot surface. • Move toaster oven to a different location having more room • Install guarding to front of oven's faceplate.
<p>An employee was teaching children how to stack colored Legos in a pattern and was in a kneeling position when one of the children hit her two-foot tower causing it to fall over. When this occurred, the employee turned their body while they were still kneeling to avoid being hit in the face by Legos and at that time, they felt a sharp pain in their center lower back. Employee did not go to the doctor.</p>	<ul style="list-style-type: none"> • Employee was on knees demonstrating to preschoolers how to assemble round colored Lego building blocks forming a tower into a colored pattern. • Male preschooler hit the two-foot tower employee was assembling, knocking it over and causing the pieces of Lego building blocks to fly towards employee's face. • Employee twisted at the waist while in a kneeling position to avoid being hit in the face by Lego blocks. 	<ul style="list-style-type: none"> • Remind preschoolers not to throw toys/building blocks.
<p>An employee received a needle stick after giving an injection to a student. Employee was holding the syringe in their right hand and as they turned away from the patient, they stuck themselves with the needle on the outside portion of their left thumb. They stated they washed the injection site and continued treating the student. They were wearing gloves at the time of the accident but they were not paying attention when turning away.</p>	<ul style="list-style-type: none"> • Employee knowledgeable and properly trained in providing injections. • Employee followed protocol for wearing PPE (personal protective equipment) • Was not paying attention for proper control of syringe after administering an injection. • Baseline and Titer blood test was completed within 24 hours after exposure. • Student who received the injection at the time of needle stick agreed to give a blood sample that showed negative results for any infectious diseases. • Employee baseline blood test results show negative results. • Employees' Titer test confirmed they have immunity to HBV. 	<ul style="list-style-type: none"> • Always have good control of syringes/needles when providing care. • Always place used syringes in Sharps container immediately after injections. • Be aware of surroundings. • Slow down.
<p>An employee was working in the dish room when they tried lifting a large plastic cutting board to place it on the drying rack. The cutting board slipped through their fingers and the side edge of the board landed on their left big toe. Medical attention sought and x-ray taken. No broken bones.</p>	<ul style="list-style-type: none"> • Large 5-foot-long by 14 inches wide and 1-inch thick plastic cutting board. Approximate weight 20 pounds. See photo attached. • While employee was attempting to place wet cutting board on a drying rack it slipped from their grip, landing on their left big toe. • Medical attention sought. • Toe not broken. 	<ul style="list-style-type: none"> • Ask for assistance when lifting/relocating wet cutting board

Conservation Committee Update: Nick

- Facilities is working on replacing the exterior lighting in the “Old Grove” between NS and HSS with LED lights.
- Touched on the positives and negatives of running generators and boilers on natural gas compared to diesel.

Round Table:

- Cross walks across Monmouth Ave. that were recently fixed are starting to sink again
- People were happy to see when we received snow a few weeks back that when they got to campus all the sidewalks had been cleared and de-iced by Facilities.
- The city of Monmouth will be installing a crosswalk on Stadium Dr. near parking lot “P” during the summer
- Would it be possible to get statistical analysis on injuries across campus?
- Facility Services Nick Edmiston completed two sessions of safety trainings with its employees
- Reports of Admin tree branches falling on sidewalk and near bike racks

Next Meeting: March 19, 2018, 2pm, Hamersly 205

Meeting adjourned at 14:50 hrs.