

**OSHA Safety/Energy Committee Minutes**  
**January 15, 2019**

Present: Rhys Finch, Nora Solvedt, Lindsey Lavender, Allen Risen, Nancy Ganson, Lindsey Gibson, Nick Edmiston, Mark Lilley, Kevin Thibeault, and special guest Jake Whisenhunt.

Absent: Michael Smith, Susan Griffin, Heather Mercer, Adria Gredvig, Beeb Singson, Mike McGlade, Jennifer Willard, Brianna Robertson, Kristin Mauro, Rebecca Chiles, Julie Grammer, and Chelsee Blatner.

Meeting was called to order at 14:03 hrs.

**Review of Minutes:**

- Lindsey G made the motion to approve minutes, Rhys seconded
  - December 18th minutes approved 7-0-0

**Elections:**

- Rhys Finch was elected as the Safety Committee Chair

**Building Inspections: December 2018 – 10 Buildings Inspected**

- ✓ Extension cords being left plugged into outlet when not in use needs to be unplugged
- ✓ Extension cord found powering mini fridge
- ✓ Electric forklift missing safety seat belts. (4<sup>th</sup> Notice)
- ✓ Eyewash station found extremely dirty and missing protective water port caps
- ✓ Ceiling tile falling down
- ✓ Metal shelving needs secured to walls in 4 offices
- ✓ Toys found blocking emergency exit doors and Fire Panel control room
- ✓ Steam leak found
- ✓ Extinguishers need annual inspection/servicing
- ✓ Concrete chunk missing from landing causing trip hazard
- ✓ Emergency exit lighting not working
- ✓ Courtyard bricks sinking by sidewalk causing trip hazard
- ✓ Open “J” box found with missing cover/ wires exposed

**Injury Review: No Injuries reported during the month of December**

**Energy / Conservation Committee:**

- RWEC Solar Panel Project – Jake advised they are in the process of installing a meter to read how much energy is being created from the panels
- The power generated from the panels goes into the grid not into batteries
- Emergency Generators installed in most buildings across campus

**Round Table:**

- **RWEC CLT beams passed inspection and safety test for weight loads**
- **Admin HVAC programs not working together, plan is to convert old program to new computerized program**
- **Payroll is planning a temporary moved to Todd Hall’s former Child Care Area / 1<sup>st</sup> floor while Administration HVAC is being updated. SAIF Representative inspected Todd Hall Ground floor and 1<sup>st</sup> floor areas for any air quality concerns. Recommendation at this time is for deep cleaning and removing old material / cloth covered furniture.**

**Next Meeting:** February 19th, 2019, 2pm, Hamersly 205

Meeting adjourned at 14:36 hrs.