

OSHA Safety/Energy Committee Minutes
September 18, 2018

Present: Allen Risen, Jennifer Willard, Susan Griffin, Brianna Robertson, Nora Solvedt, Nick Edmiston, and Lindsey Gibson.

Absent: Michael Smith, Chelsee Blatner, Rebecca Chiles, Kristin Mauro, Nancy Ganson, Julie Grammer, Adria Gredvig, Beeb Singson, Mike McGlade, Shirley Hill, and Rhys Finch.

Meeting was called to order at 14:03 hrs.

Review of Minutes:

- Jennifer made the motion to approve minutes, Nick seconded
 - August 21 minutes approved 7-0-0

Building Inspections: August 2018 – 14 Buildings Inspected

- ✓ Battery backup cabinet found in electrical room beeping – needs new batteries
- ✓ 4th Notice of metal shelving needing to be secured to wall
- ✓ Hardiplank siding found broken on building side
- ✓ Annual servicing needed on several fire extinguishers
- ✓ Building found with two missing fire extinguishers, replaced during inspection
- ✓ Wooden bench found with rotten wood and not secured to metal legs
- ✓ Audible fire alarms on 2nd & 3rd floor rooms not sounding
- ✓ Backup batteries found in alarm panel need replaced
- ✓ Fire Extinguisher found block by object
- ✓ Extension cords were laying on the ground, need to be rolled up and stored
- ✓ Electrical panel block by object
- ✓ Table saw found with no guarding on it
- ✓ Safety seat belts missing on electronic forklift
- ✓ Eyewash station needs to be tested and flushed monthly
- ✓ Two steps found that are broken and need replaced
- ✓ Multiple emergency lights found with very dim lights, weak or dead batteries
- ✓ Fire sprinkler head broken and needs replaced
- ✓ Walkway Tiles found shattered causing potential trip hazard
- ✓ Elevator call box volume is very low and hard to hear
- ✓ “NOT AN EXIT” sign missing from doorway
- ✓ Vacuum found with ground prong missing
- ✓ Smoke detectors found chirping and need replaced batteries
- ✓ Open ceiling light fixture “J” box with exposed wires need to be covered
- ✓ Meter box broken and causing trip hazard
- ✓ Door when opening hits ground floor needs to be trimmed to size
- ✓ Metal lockers found not secured to wall
- ✓ Eyewash station found missing protective covers
- ✓ Several HVAC belt guards missing inside safety screen/cover
- ✓ Large breaker panel has front door panel removed, exposing wires
- ✓ Hallway ceiling pipe has a slight water drip
- ✓ Interior double doors has center post missing exposing security plate causing trip hazard
- ✓ Sidewalk along building has raised corners as well as sunken portions of sidewalk causing trip hazard

Conservation Committee:

- Nothing to report

Round Table:

- OSHA consultant came to campus on 8/13 review policies inspecting Physical Plant and Valsetz.
- Every third meeting Safety Committee will inspect a high risk building
- Creating a list of locations for AED, First Aid, and Jacobkit around campus
- Suggestion of reflective paint be applied to crosswalks on Monmouth Ave.

Next Meeting: October 16, 2018, 2pm, Hamersly 205

Meeting adjourned at 14:47 hrs.