

OSHA Safety/Energy Committee Minutes
June 19, 2018

Present: Allen Risen, Chelsea Blatner, Rhys Finch, Nora Solvedt, Nancy Ganson, and Susan Griffin

Absent: Michael Smith, Rebecca Chiles, Julie Grammer, Adria Gredvig, Beeb Singson, Lindsey Gibson, Mike McGlade, Shirley Hill, Heather Mercer, Brianna Robertson, Kristin Mauro, and Nick Edmiston.

Meeting was called to order at 14:03 pm.

Review of Minutes:

- Susan made the motion, Nora seconded
 - May 15th minutes approved 4-0-0

Building Inspections: MAY 2018

- ✓ Expired eye wash bottle – dumped
- ✓ Monthly fire extinguisher checks not done – notified Building Manager
 - A fire extinguisher not properly mounted
 - An extinguisher needs replace
- ✓ Excessive wood dust needs cleaned up
- ✓ Extension cord plugged into power strip
 - Replace extension cords with power strips
- ✓ Elevator call box not working – notified Telecom – believes it is fixed
- ✓ Annual inspections for Kidde fire tank coming up
- ✓ Several emergency exit lights not working
- ✓ Exteriors on some buildings need a face lift
- ✓ Fire doors being propped open – recommend installing magnetic holders
- ✓ CO2 bottles need to be secured to wall
- ✓ Unsecured light tubes need to be secured
- ✓ AED service light flashing red needs new battery
- ✓ Smoke strip not attached to a door
- ✓ Door needs “pinch point” sign

Building Inspections: June 2018 – mostly Res Halls

- ✓ Fire Extinguisher inspections have been done – good job Kellen
 - Monthly checks in one building are not being done –Allen did June
 - Fire extinguisher needs 6 year service
- ✓ Used fire control room batteries on floor and need recycled
- ✓ Trash on patio that needs to be disposed
 - Bench has rot and is no longer usable
 - Trip hazard on sidewalk
 - Tree branches need trimming
 - Broken concrete steps
- ✓ Emergency exit was blocked by a chair
- ✓ Fire Panel blocked
- ✓ Eye wash sign need to be visible
 - Eye wash station missing caps
- ✓ Expired AED pads
- ✓ Natural gas meter needs to have earthquake shut off valve
- ✓ Fire sprinkler system is past of annual servicing. Last service October 10, 2016
- ✓ Fork lift safety belts missing
- ✓ Need horn strobe installed in one of the mechanical rooms – can't hear the alarm
- ✓ J box open in the ceiling
- ✓ Door hitting the floor and won't open all of the way – needs trimmed

- ✓ Lockers need secured to the wall

Injury Review: Three this month

Description	Findings	Recommendations
<p>An employee had disinfectant cleaner splash into her eyes after the cleaning bottle slipped from her hand and hit the floor. The bottle landed bottom first causing the solution to splash out of the top of the bottle and into her eyes. The employee was using a squeeze cap for the bottle instead of the pump sprayer typically used for this job in order to get the job done faster.</p>	<ul style="list-style-type: none"> Using a 1-quart plastic bottle of cleaning disinfectant with a squeeze type applicator cap having several holes. Cleaning bottle slipped from wet gloved hand, landing on carpeted floor bottom, first causing the liquid inside the bottle to splash upwards and out of the holes in the cap, striking employee in the face. Employee not wearing eye protection. No medical attention required. 	<ul style="list-style-type: none"> Slow Down. Wear safety glasses/eye protection when applying/using liquid cleaner. Replace squeeze cap with trigger type pump applicator.
<p>A student working was transporting a wheeled pastry cabinet from Valsetz to the WUC when one of the doors came off its hinges and scraped the student on the back side of their heels on both feet.</p>	<ul style="list-style-type: none"> Pins holding the cabinet hinges together are very loose and easy to remove. Vibration due to the moving of the cabinet from Valsetz to the WUC caused the pins to rattle out of the bottom portion of the hinges. 	<ul style="list-style-type: none"> Replace hinge pins with longer pins and drill a small hole in the bottom of each pin to insert a "cotter" pin preventing the pin from coming loose again.
<p>A student worker was walking under low hanging battens to retrieve some power cables. The student cleared the first low hanging batten and thought they had cleared the second batten when they stood up and hit the crown of their head on the light bar.</p>	<ul style="list-style-type: none"> Two lowered light battens, 9" apart, placed approximately 4 ½ feet above the stage floor for installing light fixtures. Battens are a scheduled 40 black pipe approximately 60 feet in length by 1 ½ inches in diameter attached to five pieces of heavy duty chain that are attached to a cable/rope pulley system. Employee misjudged the distance of the two battens, hitting her head as she stood up. Not wearing a hard hat. 	<ul style="list-style-type: none"> Be aware of surroundings. Wear a hard hat when working around low hanging objects. Raise battens when not being serviced.

Conservation Committee:

- No Updates at this time

Round Table:

- Nancy- the sidewalk on Monmouth Ave. has cracked and sunken into the ground. Could be a possible trip hazard.

Next Meeting: July 17, 2018, 2pm, Hamersly 205

Meeting adjourned at 14:38