

OSHA Safety/Energy Committee Minutes December 19, 2017

Present: Nora Solvedt, Nancy Ganson, Heather Mercer, Allen Risen, Chelsee Blatner, Kristin Mauro, Rhys Finch, Adria Gredvig, Shirley Hill, Brianna Robertson, Susan Griffin, and Beeb Singson

Absent: John Bartlett, Michael Smith, Rebecca Chiles, Mike McGlade, Julie Grammer, Lindsey Gibson, and Nick Edmiston.

Meeting was called to order at 2:06 pm.

Review of Minutes:

- November 21st minutes approved 11-0-0
 - o Nancy made the motion, Kristin seconded

Building Inspections: 13 buildings were inspected; no major issues.

- Open J box
- Shelves unsecured
- Broken sidewalk
- Rotted wood bench
- Blocked electrical panel
- Forklift with no seat belt
- Expired eye wash
 - the expiration date is in small writing, maybe building managers can write it in larger print
- Emergency lighting not working
- A door missing a smoke seal
- Missing sprinkler head guard
- Carpet squares coming up (trip hazard)
- HVAC missing a belt

Injury Review: Four injuries were reported this month

Type of Accident	Findings	Recommendations
An employee slipped on Marmoleum type flooring. It was raining at the time	<ul style="list-style-type: none">• The employee was wearing lace up "kit'n'heals" dress shoes with an approximate 1" heel• The soles were wet from walking in the rain causing the soles to be slick on the flooring• Entrance mats were in place along with carpeting in the lobby and main hallway• No medical attention was sought• The employee reported the ankle is still a little swollen but is doing fine	<ul style="list-style-type: none">• Ensure wet soles are wiped on floor mats when entering a building• Use caution when walking on non-carpeted flooring when soles are wet
A student employee reported being shocked while plugging in an iPad to a power strip.	<ul style="list-style-type: none">• A metal 25 slot iPad charging cabinet with a power strip located inside the back portion of the cabinet• The employee reached over the charging iPads to plug in an iPad charging converter and cord• Possible defective iPad power converter• The employee reported a large amount of static electricity throughout the day causing shocks when making contact with different objects• There is carpeted flooring in the building and it is common to have static electricity during cold winter months when walking on nylon or wool carpet wearing rubber sole shoes	<ul style="list-style-type: none">• Replace the iPad charging converter plug and cord• Wearing non-rubber soled shoes can reduce static build-up• Raising the air humidity to 40 or 50% can also help reduce static build-up

An employee received a back injury lifting boxes.	<ul style="list-style-type: none"> • Lifting 50 pound boxes off of a wheeled cart and placing them on the floor • Twisted at the waist while lowering the heavy box to the floor • Incorrect body positioning while unloading boxes from the cart causing stress to the back muscles • Approximate 2ft X 4ft wheeled cart with a fixed handle on one end 	<ul style="list-style-type: none"> • Reduce load • Slow down • Don't twist at the waist when lowering boxes • Pivot one foot in the direction the box is being placed
An employee received a strain to the shoulder blade while trying to connect a wheeled dumpster to the Kubota trailer hitch	<ul style="list-style-type: none"> • Physically pushing and pulling wheeled 3-yard dumpsters connecting them together like a train to be pulled by a Kubota utility vehicle to the trash compactor • The employee was holding on to the top edge of a dumpster while pulling the dumpster backwards • Each metal dumpster weighs several hundred pounds, fixed wheels attached to the rear, and caster wheels on the front. The tires are rubber compound • Two employees are assigned to trash dumpster detail • The employee strained the back muscle below the right shoulder blade • Medical rendered 10 days after the injury occurred • Second reported muscle strain by the same employee with the same scenario. First report was on June 7, 2016 with no medical needed 	<ul style="list-style-type: none"> • Use two employees to move each dumpster • Have metal fabricator, Bruce Tuma, construct a "T" type pull handle that can be connected to the dumpster tow tongues. This may help reduce muscle stress when pulling

Old Business

- No update yet about raised bumps being put on Church Street
- Chelsea met with Jake Whisenhunt and Michael Smith about contractor identification and Building Manager notifications. They agree that communication is important between Facility Services and Building Managers in order for the Building Managers to know when contractors will be working in buildings across campus, including after hours. The additional suggestions from the Safety Committee of badges and name tags is being taken under advisement by Facility Services.
- Allen suggested the committee do a walk-through with Darin once the weather gets better. Show Darin the concerns with the lack of crosswalks, etc.

Conservation Committee Update:

- No updates

Round Table:

- Allen received a complaint about the number of cars who do not stop at Church/Monmouth Ave. The complainant suggested raised crosswalks

Next Meeting: January 16, 2018, 2pm, Hamersly 205

Meeting adjourned at 2:34 pm