OSHA Safety/Energy Committee Minutes
September 19, 2017

Present: Allen Risen, Nick Edmiston, Nancy Ganson, Lindsey Gibson, Rebecca Chiles, Chelsee Blatner, Kristin Mauro, Shirley Hill, and Heather Mercer

Absent: John Bartlett, Mike McGlade, Rhys Finch, Susan Griffin, Brianna Robertson, Adria Gredvig, Nora Solvedt, Julie Grammer, Beeb Singson, and Michael Smith

The meeting called to order at 2:05 pm

Review of Minutes, etc:

- August 15, 2017 minutes approved, 7-0-0
  - Nancy made the motion, Kristin seconded

Building Inspections: 13 inspections have been completed. The inspections were at the Res. Halls, Facilities Services, and Valsetz

- Missing J box cover
- Two Elevator call boxes slow to ring into Public Safety
  - One call box sound is low (can hardly hear the person talking)
- Unsecured used light tubes
- Trip hazards
- Some fire extinguishers need 6 year hydro-stat testing
- A sprinkler head is missing a guard
- Some emergency lighting needs new bulbs
- A dead smoke detector battery
- One building needs the monthly fire extinguisher check
  - One extinguisher needs remounted
- A bad fan cord, it needs replaced
- Expired eye wash
- A missing HVAC belt guard

Injury Review: Three injuries were reported this month

Type of Accident	Findings	Recommendations
An employee received a back strain while trying to load the football skid on to an irrigation pipe trailer. No medical attention was sought	• Football skids are requested to be moved between the Stadium football practice field and the intermural turf fields on multiple occasions during the season, at a distance of approximately five city blocks. • Football skids are heavy and awkward to be moved long distances without proper equipment specially designed for moving the skids • Proper equipment was not available • Using improper equipment for the job task. Irrigation pipe trailer and tractor front end loader • Irrigation pipe trailer is 24' long plus a 12' long tongue, totaling 36' in length. 4' wide bed having six side stakes, three on each side, approximately 3 ½ feet in height from the ground • LEV SLED made by the Roger Athletic Company measuring 18' 6" long by 6' wide having five heavy duty foam rubber blocking pads in a shape of a football player. 1,276 lbs.	• Purchase the manufacturers recommended wheel kits (4) for safety and ease of rolling the sled to different locations. Item #410641, $405.00, each through rogersathletic.com • Athletic Department discussion with Facility Services welder/fabricator to build a transport system with removable 2 wheels on one end and trailer hitch tongue on the other end or a build a trailer specifically designed to haul the skids between the athletic fields • Purchase another football skid so each location has a skid eliminating the need to move

An employee received a sprained ankle while moving office furniture	• Moving office furniture, replacing a desk in a co-workers office • Stepped on object/cords lying on the floor turning an ankle	• Clear items lying on the floor keeping a clean work area • Be aware of surroundings
An employee slipped on the loading dock steps at Valsetz causing a forward fall hitting the right hand knuckle on handrail post. Medical attention was sought.	• The employee was wearing the required non-slip soled shoes • The ground, steps, and shoes were not wet • In a hurry to climb the steps doing a "light jog" as stated • Medical treatment given by Salem Urgent Care • The employee advised of a broken bone to the right hand ring finger, between the top knuckle and wrist	• Slow down • Be aware of surroundings

Conservation Committee Update: Nick

- Finishing up the electrical loop
- Working on paperwork for the Student Success Center that's going into the old Student Health & Counseling Building

Round Table:

- DEQ did a surprise inspection here on September 7th. They were here for four hours. No citations, no written warnings. They suggested we store empty buckets upside down that are outside.
- The sidewalk between Todd and Campbell Halls has been broken for a couple of years but it is now showing a new crack
- A possible trip/fall hazard with "wet paint" caution tape being taped to stairwells was brought forward. Suggestions offered for consideration were taping signs to glass on doors or using a sandwich board at the bottom of stairs with a sign. This concern has been brought to the Safety Committee and Allen will do some follow up.

Next Meeting: October 17th, 2pm, HL 205

Meeting adjourned at 2:43pm