

**Safety/Energy Conservation Committee Meeting Minutes
September 20, 2016**

****Present:** Tom Neal, Susan Griffin, Adria Gredvig, Allen Risen, Heather Mercer, Kristin Mauro, Nancy Ganson, Paul Lambert, Shirley Hill, Rhys Finch, Chelsea Blatner, and Rebecca Chiles

****Absent:** Mike McGlade, Kimber Townsend, John Bartlett, Shelly Clark, Julie Grammer, Beeb Singson, Nora Solvedt, and Angie Barry

****Meeting was called to order at 2:04pm.**

Review of Minutes:

- 8/16/2016 minutes approved 8-0-0 as amended
 - Tom made the motion, Shirley Hill seconded

Building Inspections: 13 buildings were inspected; deficiencies noted during the September inspections included, but are not limited to:

- 4 extinguishers replaced due to pressure loss
- A fire extinguisher wall cabinet pulled away from the wall and needs to be re-attached
- 6 sprinkler heads bent needing replaced and 28 emergency lights not working
- Fire doors – several magnetic door holder boxes are loose and need tighten to wall
- Broken and sinking sidewalks. Physical Plant ground several of the trip hazards
- Padlocks added to two new freezer / cooler pumps power breakers located outside Valsetz

KUDOS to the Physical Plant, purchased replacement wood shaper with safety guarding.

Injury Review: See below

Type of Accident	Findings	Recommendations
Employee assisting in moving two pianos from stage in Smith Music Hall straining lower right arm muscle.	<ul style="list-style-type: none"> • Moving two Grand pianos off 44" high stage. • 1 piano weighing approx. 700 and other 1200 lb. • Total 8 employees moving pianos • Taking poor position while moving 	<ul style="list-style-type: none"> • Recommend hiring Piano movers.
Employee assisting in moving two pianos from stage in Smith Music Hall straining lower back muscle.	<ul style="list-style-type: none"> • Moving two Grand pianos off 44" high stage. • 1 piano weighing approx. 700 and other 1200 lb. • Total 8 employees moving pianos. • Taking poor position while moving 	<ul style="list-style-type: none"> • Recommend hiring Piano movers.
Employee was lifting a cubical wall section up 2" to attach to a 2 nd section. Employee's elbow popped out of joint and back in.	<ul style="list-style-type: none"> • Two employees attaching cubical wall sections together. • Cubical weighing approximately 50 lb. • Preexisting health condition 	<ul style="list-style-type: none"> • Recommend someone else lift the section.

Conservation Committee update: No updates at this time

Round table:

- Shirley reminded about See Something/Say Something
- COE – Sidewalk has an area sticking up in the corner between COE and the library.
- Heather – Admin parking lot by the stairs, where the concrete was removed, it now looks like concrete and not like a sidewalk. Makes it confusing.
- OPE has an anchor/lag bolt sticking up through the floor in the old girls locker room, now used for HR storage, up causing a tripping hazard. It needs to be removed.
- Kristen mentioned the window cleaners and window screen damage to ITC 204B, happened on Sept., 13th.
- Forklift was parked in the handicap parking space by the new RWEBC Building, someone needed to use the space.
- For the Woodcock building dedication, Monmouth Ave to Stadium Dr. and Church St to the North will be blocked off all afternoon.

Next Meeting: October 18, 2016, HL 205, 2pm