Safety/Energy Conservation Committee Meeting Minutes  
July 21, 2015

Present: Heather Mercer, Chelsee Blatner, Allen Risen, Rebecca Chiles, Susan Griffin, Schuyler Asman, Angie Barry, and Adria Gredvig

Absent: Mike McGlade, Tom Neal, Nora Solvedt, Kimber Townsend (Chair)

Meeting was called to order at 2:02pm. Allen chaired the meeting

Review of Minutes:
- 6/16/2015 minutes approved 6-0-0 as amended
  - Heather made the motion, Chelsee seconded

Building Inspections: 14 buildings were inspected; deficiencies noted during the July inspections included, but are not limited to:
- More fire extinguishers needed in a couple buildings
- 8 exit signs not working
- More emergency lighting needed
- Extension cords being used, should be power strips
- ADA lock not working
- 25 bookshelves over loaded or not secured to the wall
- Bark dust against wooden skirting that needs to be moved to prevent a fire

Injury Review: See below

Conservation Committee Update:
- Report not available

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<tr>
<th>Type of Accident</th>
<th>Findings</th>
<th>Recommendations</th>
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| An employee fell while trying to ride a skateboard. Fell on left arm fracturing it. | • There is an inherent risk in skateboarding  
  • The employee was not wearing protective gear | • Wear proper safety attire |
| An employee cut index finger with a screw driver while trying to fix a hose clamp. | • The hose clamp is poorly designed  
  • The employee was not wearing protective gear | • The employee needs to make sure the screwdriver head is secure before using it  
  • The supervisor needs to review wearing protective gear |
| An employee cut left hand, middle finder while slicing a watermelon for a staff potluck | • Unsafe use of the knife  
  • The knife handle was wet and slippery | • Use the palm of hand to apply pressure to the tip end of the knife |
| An employee has been experiencing pain while using the hydrostat mower. | • Unknown cause of injury  
  • Use of right leg and foot to operate some equipment causes pain  
  • Using the hydrostat mower causes pain | • Use “Z” mower instead  
  • Follow doctor recommendations |
| An employee was bitten by a dog while walking on campus | • Owner did not have the dogs under control/on leash  
  • Violation of campus animal control policy  
  • Dogs were reported to be “service animals”. Owner reported all vaccinations were up to date  
  • Employee was walking on the sidewalk and did not provoke the dogs | • Bitten by unleashed dogs |
| An employee was securing a load of wood with bungie cords. One of the bungie cords broke causing the employee to fall and hit his mouth. | • Taking an unsafe position by having face over the trailer  
• The bungie tie downs were new  
• Possible defective or damaged bungie  
• Bungie may have been compromised by being stretched over 6’ X 6’ wooden post | • Do not over stretch bungie cords |

**Next Meeting:** August 18, 2015, HL 205, 2pm

**Round Table**
- Jensen Museums new name is Jensen Farmhouse