Safety/Energy Conservation Committee Meeting Minutes
August 13, 2015

Present: Heather Mercer, Allen Risen, Rebecca Chiles, Schuyler Asman, Tom Neal, Kimber Townsend (Chair), and Susan Griffin

Absent: Mike McGlade, Chelsee Blatner, Angie Barry, and Adria Gredvig, and Nora Solvedt,

Meeting was called to order at 2:00pm.

Review of Minutes:
- 7/21/2015 minutes approved 7-0-0 as amended
  - Heather made the motion, Tom seconded

Building Inspections: 14 buildings were inspected; deficiencies noted during the August inspections included, but are not limited to:
- Emergency lighting not working
- Lots of clutter
- Stairwell lighting not working
- Eye wash expired
- Missing ceiling tile

Injury Review: See below

Conservation Committee Update:
- No report due to the new fiscal year

<table>
<thead>
<tr>
<th>Type of Accident</th>
<th>Findings</th>
<th>Recommendations</th>
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<tbody>
<tr>
<td>While cleaning equipment an employee sneezed and strained their back.</td>
<td>• Pre-existing back injury</td>
<td>• none</td>
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<tr>
<td></td>
<td>• Sneezed in a partial bent over position</td>
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<td>straining the lower back</td>
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Next Meeting: September 15, 2015, HL 205, 2pm

Round Table:
- The committee worked on updating the policy statement
  - SEIU leaders requested the posting on the SEIU bulletin boards be removed from the draft policy statement
- The committee recommended their name to Occupational Safety Committee
- Suggestions were made to seek new staff and ask them to join this committee
- No safety issues or concerns were reported