

OSHA Safety/Energy Committee Minutes

April 19th, 2016

Present: Tom Neal, Susan Griffin, Allen Risen, Heather Mercer, Nora Solvedt, Shirley Hill, Chelsee Blatner Rhys Finch, Julie Grammer, and Kimber Townsend

Absent: Rebecca Chiles, Shelly Clark, Mike McGlade, Adria Gredvig, and Kristin Mauro

Meeting was called to order at 2:07pm.

Review of Minutes:

- March 15th minutes approved with corrections 7-0-0
 - Tom made the motion, Nora seconded

Building Inspections: 14 buildings were inspected; deficiencies noted during March inspections included, but not limited to:

- 6 hover boards plugged in overnight
- Use of extension cords – need an outlet or a longer power strip
- Trip hazard – will be fixed this summer
- Bookshelves need secured to the wall
- An emergency phone wasn't working. Has been fixed
- Railings left unsecured because the locks are too tight
- A steam leak in one of the mechanical rooms
- A trip hazard from a door being removed. Physical Plant replaced the door
- A blocked electrical panel
- The restrooms at Jansen Farmhouse were remodeled causing a possible trap with folks getting locked in

Injury Review: Five injuries reported this month

Type of Accident	Findings	Recommendations
A Student burned the underside of their wrist wiping down the deep fryer	<ul style="list-style-type: none"> • In a hurry • Not wearing gloves when wiping down the deep fryer • Portion of terry cloth rag touched hot oil, soaking up hot oil which touching the employees' underside of wrist, when lifting rag up after wiping deep fryer 	<ul style="list-style-type: none"> • Wear PPE gloves when working around hot appliances • Slow down and be aware of surroundings
A Valsetz dining employee strained her back while pushing a cart loaded with baking goods off of the elevator	<ul style="list-style-type: none"> • No prior back issues or injuries • No hazards determined to have caused the back strain • Cart was loaded the day before so no stooping, bending, lifting that morning prior to moving cart • Worked in freezer less than 3 minutes to retrieve food cart • Cart wheels did not catch opening between floorings 	<ul style="list-style-type: none"> • Use caution when twisting, bending, and lifting • Pre-plan route and actions to take
An employee cut their right index finger while pruning a tree in the Grove. No medical attention was sought.	<ul style="list-style-type: none"> • Hand too close to saw blade while cutting branch • Employee was wearing cloth rubberized gloves • In a hurry 	<ul style="list-style-type: none"> • Keep hand away from blade when cutting • Wear leather gloves • Slow down
An employee's left index finger was poked by the tip of a pocket knife that was on the floor	<ul style="list-style-type: none"> • Took an unsafe position or posture by reaching for an unknown object in a darkened area • "Maxam" brand folding, locking blade pocket knife • Minor puncture wound to the tip of the employee's index finger • Employee was wearing blue vinyl gloves that are not puncture resistant • No medical attention was required. First Aid only 	<ul style="list-style-type: none"> • Do not reach into darkened area's when cleaning • Carry and use a small flashlight to view area for hazards first

An employee injured their right hamstring during a dance performance. No medical attention was sought	<ul style="list-style-type: none">• Applying too much stress to leg muscles during the performance• Employee advised warm-ups were 1.5 hours prior to the performance	<ul style="list-style-type: none">• Change the choreography causing less muscle stress• Strengthen leg muscles
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Conservation Committee Update:

- Water is staying even with what was budgeted
- Electricity is ahead. Should be \$25,000 - \$30,000 to the good
- Gas is ahead. Should be \$50,000 - \$60,000 to the good

Round Table:

- Public Safety has had complaints about the back of the stadium being dark after sunset
- South end of stadium has wasps at the top of steps
- Wondering if the conservation committee can send a memo out reminding folks to turn off the lights in the rooms they vacate

Next Meeting: May 17, 2016, HL 205, 2pm

Meeting adjourned at 3:35pm