

**Arbor Park Hall Government Meeting
October 7, 2017**

1) Call to Order:

a) 3:27 pm

2) Roll Call

- a) Sydney(President)
- b) Jacelyn (Treasurer)
- c) Abby
- d) Amy (Social Activity Director)
- e) Robin (ARA)
- f) Brenda (Historian)
- g) Giovanna(RD)
- h) Megan(Secretary)

3) Whip Around: (Name, Major, Why You joined Hall Gov.)

4) Leadership Debrief

a) Sessions

- i) **Brenda: Sessions were well thought out and well planned**
- ii) **Sydney: Asked if everyone was able to understand the information?**
Robin: Takes time to get into the routine of the processes
Jacelyn: Gets easier as time goes on.

b) Programs:

- i) **Jacelyn: went over purchases, finances, how to complete them well.**
- ii) **Sydney: how to offer help and relearn leadership skills for position.**
- iii) **Brenda: How to reserve Rooms/Cameras for events**

c) Programming

- i) **Abby: Safe halls**
Brenda: Safe halls is a program the school puts on each year around Halloween to provide a safe place for the children of Monmouth and Independence to come trick or treating. It is

not required to do trick or treating or activity but recommended.

ii) Abby: HOTY Points

Taught how to earn them and what events are worth which events are worth a certain amount of points.

(a) Amy: Has list of HOTY points.

(i) Would win challenge if have the most points at the end of the year.

d) Identity Wheel

i) Discussed how identity plays into student's experiences and how we can use it as a teaching tool for Hall Government

5) Meetings

a) Monday or Tuesday

i) Giovanna: need to meet for 2 hours once a week.

May not take whole 2 hours

Need at least 2/3 of Government present at meetings for voting matter especially money

(a) Better to meet earlier in the week.

(b) School and work commitments are the only main exceptions to missing a meeting.

ii) Times:

Monday 8-10

Tuesday 8-10

(a) Agreed all: Monday 8 works best.

iii) Giovanna: If that time doesn't work can figure later on.

Sydney: Meet one on one with president at some point this month. For newer members would prefer to meet sooner in the month, starting after the first meeting.

b) GA meetings:

i) Wednesday 7pm in Mt. Jefferson in Valsetz

President, Vice President and GAR required to attend

(a) Till positions filled proxies can be sent in place

- (i) Jacelyn: How long do meetings run and can you come late?
- (ii) Robin: Can come late but the points would not count but can also leave any time.
- (iii) Sydney: GA is fun to go to and it is a great way to learn what RHA and the other Halls are up to as well as programs on campus.

ii) NRHH

VP goes once a month

(a)Robin: meetings are from 3-5

- (i) Need proxy to go till we get a VP
- (ii) Robin: discuss more at meeting

6) Hall Gov Closet

a) Shared closet space

- i) Need to do inventory in future
May consider using funds to put shelves in
- ii) All posters need ODS statement
- iii) Giovanna: have pre made labels with statements on them
Closet to only be used for Hall Government.

7) Communication

a) Sydney: set up groupme chat.

- i) Can start a group and download the app.
Giovanna: Can you use the chat group if you have no account?

(a)Robin: can use for the group or to send private messages. Sends message based on number or email so no need for app.

b) Brenda: Setup snapchat to advertise events

- i) Jacelyn: can have the snap code on posters
Historian's job to set up account

8) Standards:

- a) **Giovanna: now is the time to think about the values we want that will help the group as a whole succeed. Wants them to relate to mainly Arbor as a whole.**
 - b) **Abby: Accountability**
 - i) **Do what you say you will do.**
 - c) **Giovanna: Ask for help**
 - d) **Brenda: Respect everyone's ideas and opinions**
 - e) **Abby: Hold things to a higher standard**
 - i) **Be clear**
 - f) **Giovanna / Brenda: accuracy/ Quality**
 - i) **Don't take on too much work and don't be afraid to ask for help**
 - g) **Giovanna: Don't be afraid to take work on**
 - h) **Robin: We all have full government jobs that take time.**
 - i) **Jacelyn: Be positive for others and for yourself to keep a healthy mindset**
 - j) **Megan: Be understanding of people situations and what they may be going through at a certain time.**
 - k) **Sydney: be organized at meetings and events i.e. don't leave things till the last minute**
 - i) **Clear communication so there are no mix ups or duplicates of information**
 - l) **Giovanna: Feel free to ask question and expect to be asked questions**
 - m) **Robin: Be vocal when you need to be**
 - i) **Personal self-care/ prioritize work**
 - n) **Sydney: Have fun**
 - o) **Jacelyn: Be happy, i.e. we came here to make a difference and volunteer our time.**
- 9) Program Ideas**
- a) **Sydney: We should do some things different from last year's programs if not make improvements on them.**
 - i) **once a month try to do a community dinner**

food for everyone

would be a fun way to get to know Arbor community

Do food from catering or pizza

Would be easy, could do themes or games

b) Abby: we could do a potluck style and provide snacks

c) Jacelyn: Do a mixer where people can mingle

d) Sydney: we could do check out the equipment for the BBQ or do a bonfire and make s'mores

i) Brenda: We should hold the bonfire in the courtyard so everyone can see it and get interested.

ii) Sydney: And check out speakers so we can have something playing to get interest and also check that we have all the materials needed. That way we don't take extra time trying to set everything up.

iii) Abby: We would need to get the bonfire approved

iv) Sydney: Campus public safety would approve

Robin: Can check out charcoal at housing just have to plan everything out.

v) Amy: RSC also has stuff we can check out for BBQ

e) Jacelyn: We could do karaoke night

i) in sequoia commons, set up a projector and get snacks for people.

ii) Abby: Can make them themed

Brenda: like an 80's theme

f) Jacelyn: Can use snapchat to stir up interest in events

i) Brenda: or Instagram

ii) Giovanna: would the snapchat be personal or global?

iii) Jacelyn: we would post it to our story and people who follow Arbor Hall Gov would be the only ones to see it.

Could send questions and post event to story

iv) Giovanna: Would be historian's job to set up

v) Jacelyn: In case historian can't be there others have login info to also post on story

- vi) Abby: Leave the login info with the RD so future Arbor Hall gov can use the snap chat.
- vii) Jacelyn: Would start sending snaps a week in advance
- viii) Brenda: Show us decorating for event to stir interest
- ix) Jacelyn: Only use it when advertising programs
- x) Abby: Easy to log everything for the historian position
- xi) Jacelyn: People could see they get featured on a story and it would make them feel good, which would promote more people wanting to come.
Giovanna: Get permission for picture just in-case they don't want to be on the snap chat.
- g) Sydney: Could add to future agenda to vote on social media advertising
 - i) Brenda: Show idea in advance to the group to be approved
 - ii) Sydney: make sure when adding advertising ideas that there is enough time for updates to be made.
- h) Sydney: For the first dinner we should raffle off an item like a shirt.
 - i) have them pick the size and we pick up the shirt
 - ii) Abby: work with book store so they can help by letting the student come in and pick out their size shirt.
Jacelyn: get a gift receipt so they can exchange the prize in case they don't want the shirt.
Sydney: Has made a drive with fliers for the dinner and raffle idea as well as other program ideas
- i) Giovanna: we should focus on fall term since that has the most programs already laid out.
 - i) Safe halls
 - ii) Turkey Baskets
 - iii) The tree lighting
- j) Brenda: we should talk about Safe Halls
 - i) Robin: We don't have to meet and discuss that tonight we can save that for the next meeting
 - ii) Giovanna: We have Halloween décor in the closet

iii) **Robin: RHA also has Halloween décor that we can reserve when the list comes out.**

k) **Jacelyn: Could we open the halls up for trick or treating**

i) **Giovanna: can do would just have to get approval first and we should do a survey among the students to see if that is something they would want to do.**

ii) **Robin: We would provide the candy and they are not required to do this.**

10) **Advisor Time**

a) **Robin: Would take time during meeting to make any announcements and bring up discussion items to also avoid any mix ups.**

i) **Want to thank you all again for applying and joining hall government and happy to all meet with you when needs be. Don't forget that arbor fest is coming up and being put on by the RAs. You can also post events on the Facebook page to get the word out.**

b) **Giovanna: We still have vacant positions**

i) **Vice President**

ii) **GAR**

iii) **Educational Activities Director**

Will keep trying to fill position

(a)Want those in hall gov to help get the word out

(i) Ask the advisors about the position

(ii) Can work out a way to meet expectations

(iii) People can come to meetings with no promise of joining

(iv) Will let everyone know when something more solid comes along.

(b)Would like to meet with members one on one for 20-30 minutes just to get to know everyone

(c)Door is always open to come by and chat.

- (i) Will look into getting people keys for the supply closet
- (ii) Hope to have them soon. If need to get in just ask Robin or Giovanna
- (iii) Always feel free to ask questions

11) Questions, Comments, Concerns

a) Sydney: open positions, people can come to meetings and just listen or become hall reps.

- i) Hall reps could help people decide if they want to be a part of hall gov and don't know yet whether or not to join.**
- ii) All will be added to group me and be added to the share folder via email. Notify on Monday if have not received anything.**
- iii) Monday meeting at 8:00**

b) Brenda. Motion to adjourn

- i) Jacelyn: Seconded motion**
- ii) Sydney: Move second to adjourn, any decent.
Sydney: No decent, meeting adjourn.**

(a)Time: 4:49pm