

STUDENT INFORMATION

Student ID or Social Security Number

Last Name

First Name

Approx. date of degree awarded

Former names (list all)

Type of degree earned:

Bachelor's degree

Master's degree

Phone number

E-mail address

DIPLOMA REQUEST

Processing Speed: **STANDARD** (up to 8 weeks) -- \$40.00

Processing Speed: **RUSH** (5-7 business days) -- \$115.00

I will pick up my diploma from the Registrar's Office (you must show ID to pick up)

I authorize someone else to pick up my diploma (must show ID) Name: _____

Please mail my diploma to the following address below:

<p>Name: _____</p> <p>Street: _____</p> <p>City/State/Zip: _____</p> <p><u>CHOOSE MAILING METHOD</u></p> <p>Fast domestic: \$15.00</p> <p>Fastest domestic: \$30.00</p> <p>International: \$60.00</p>
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Total amount due:

_____ + _____ = _____
 Processing Speed Method of shipping (if applicable) Total amount to remit to WOU Business Office

STATEMENT & SIGNATURE

I, the above-named student, certify that I am the person requesting a copy of my Western Oregon University (or WOSC/OCE) diploma. I understand that no one may request a copy of my diploma on my behalf. I understand that my student account will be charged for the appropriate amount and that I am responsible for prompt payment.

Student Signature

Date

FOR OFFICE USE ONLY	Date Mailed/Picked Up: _____	Initials: _____
Date Printed: _____	Initials: _____	Tracking #: _____
Detail Code for Diploma: _____	Detail Code for Shipping (if applicable): _____	