

# WESTERN OREGON UNIVERSITY

## OFFICE OF STUDY ABROAD AND INTERNATIONAL EXCHANGES APPLICATION FOR WOU EXCHANGE PROGRAMS

Application is complete when Study Abroad and International Exchanges has received:

- Completed application form and essays.
- Official transcripts from WOU and from all universities and colleges attended from which you earned 12 or more credits.
- Two completed reference forms (at least one from an academic instructor). These must be mailed directly to Study Abroad and International Exchanges, APS 501
- Disciplinary Clearance Form.

Next steps:

- Once your application is complete, schedule an interview with Study Abroad and International exchanges.
- After you are nominated as an exchange student, you also may be asked to complete the application of the foreign university.

Eligibility requirements:

- Minimum cumulative GPA of 3.0.
- Junior level at time program begins.
- In good standing at WOU.
- Meet any specific requirements of the foreign university.

Please send or bring your completed application to:

Study Abroad and International Exchanges  
APS 501  
Western Oregon University  
345 N. Monmouth Ave.  
Monmouth, OR 97361

If you have any questions, please call us at  
(503) 838-8905, [studyabroad@wou.edu](mailto:studyabroad@wou.edu)

**Check exchange for which you are applying:**

- Saitama University, Japan
- University of Kassel, Germany
- Gongju National University of Education, Korea
- Växjö University, Sweden
- Kainan University, Taiwan

**Application deadlines:**

For Saitama, Kassel, Kainan, Gongju: *May 10 for fall semester or full year, October 10 for spring semester.* Växjö University: *April 15 for fall semester or full year, September 15 for spring semester.*

**Please type or print**

Student ID/V Number: \_\_\_\_\_ Age \_\_\_\_\_ Male \_\_\_\_\_ Female \_\_\_\_\_

Name \_\_\_\_\_  
Last name First name Middle initial

**Present Address (Valid until: \_\_\_\_/\_\_\_\_/\_\_\_\_) Note: All program materials will be sent to this address until you depart for your program unless you indicate that we should use a different address.**

Number and street

City/State

Zip Code

Tel.

Continued on reverse.

**Permanent Address**

(Will you be at this address between the end of the term and your departure?

Yes \_\_\_ No \_\_\_ If yes, from what date will you be at this address? \_\_\_/\_\_\_/\_\_\_

( )

Street/PO

City/State

Zip Code

Tel.

**E-mail Address**

(Be sure to provide the email address you plan to use before, during, and after your program.)

Home telephone \_\_\_\_\_ Cell phone \_\_\_\_\_

**Emergency Contact:** Name, Address and Phone of Someone to Notify in Case of Emergency

Name

Relationship to you

Address

City/State

Zip Code

Tel.

Date of Birth \_\_\_\_\_ Place of Birth \_\_\_\_\_

Do you have a U.S. Passport? Yes \_\_\_ No \_\_\_

If passport is not US, which country? \_\_\_\_\_

Passport Number (if available) \_\_\_\_\_

Will you be using financial aid to help pay for the cost of the exchange program?

Yes \_\_\_ No \_\_\_

Major field of study: \_\_\_\_\_ Minor(s) \_\_\_\_\_

Class standing at *beginning* of study abroad program:

Junior \_\_\_ Senior \_\_\_ Graduate \_\_\_\_\_

List in chronological order ALL schools attended since high school.

Name of Institution	Location: City/State	Months & Years Attended	Degree(s) Earned
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\_\_\_\_\_ from \_\_\_/\_\_\_ to \_\_\_/\_\_\_ \_\_\_\_\_

\_\_\_\_\_ from \_\_\_/\_\_\_ to \_\_\_/\_\_\_ \_\_\_\_\_

\_\_\_\_\_ from \_\_\_/\_\_\_ to \_\_\_/\_\_\_ \_\_\_\_\_

Current Cumulative GPA (A=4.0) in ALL college courses: \_\_\_\_\_

**FOREIGN LANGUAGES STUDIED**

Languages spoken and/or studied: \_\_\_\_\_

Last college-level language course completed before departure: \_\_\_\_\_

GPA in language courses: \_\_\_\_\_

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**Essays: Please type your responses on separate sheet(s) of paper. Write your name and WOU V number on each sheet of paper. Each essay should be double space, a minimum of one page, and no longer than two pages. All three essays are required.**

I. Write a brief autobiographical sketch. Be sure to include what is unique about you and something about the nature of your previous academic work and/or international experience.

II. Write a transitional experience essay. Tell us about a specific transitional experience in your life. What difficulties did you encounter before or after the transition and how did you deal with these difficulties? What were the positive aspects of this transition?

III. Consider a current event in the country where you will be studying. How does this event impact the citizens of that country? How do you think it will affect your experience as a foreign student in that country?

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To the best of my knowledge, the information furnished by me on this form is complete and accurate.

Signature \_\_\_\_\_

Date \_\_\_\_\_

# WESTERN OREGON UNIVERSITY

## Study Abroad and International Exchanges

### Important Notice Regarding Financial Aid

Though you can apply many forms of financial aid to study abroad, some forms do not apply.

**Excluded scholarships:**

Academic Excellence Scholarships  
Academic All-Star Scholarships  
Band/Orchestra Scholarship  
Diversity Achievement Scholarships  
Diversity Commitment Scholarships  
Dean's Scholarships  
Excellence in Leadership and Service Scholarships  
Honors Program Scholarships  
High School Partnership Scholarships  
High School Recognition Scholarships  
Laurels Scholarships  
Presidential Scholarships  
Provost Scholarships  
Transfer Recognition Scholarships  
Voyager Program  
WOU Special Event Scholarships

**The following two types of aid are need-based fee remissions that cannot be used for study abroad:**

WOU Tuition Grant  
WOU Non-Resident Tuition Grant

*New scholarship programs are often added, so this list may not include all programs. It is essential that you talk to WOU's Office of Financial Aid about your individual financial aid package.*

# WESTERN OREGON UNIVERSITY

## Study Abroad and International Exchanges REFERENCE FORM

**THIS SECTION TO BE COMPLETED BY APPLICANT**

NAME OF APPLICANT \_\_\_\_\_ HOME INSTITUTION \_\_\_\_\_

FOR AN  INTERNSHIP and/or  STUDY PROGRAM in \_\_\_\_\_

REFERENCE REQUESTED FROM \_\_\_\_\_

(Name)

(Occupation or Position)

*By signing below, I hereby waive all rights to inspect and review this Reference Form and other confidential letters and statements of recommendation relating to my application for an international program. (Do not sign if you wish to retain your right to see the completed form.)*

(Signature)

(Date)

### THIS SECTION TO BE COMPLETED BY REFEREE

*This reference is prepared with the understanding that this form is a confidential education record to be used by OUS and Western Oregon University. This record can be seen by the student requesting the recommendation unless the waiver above is signed.*

- How long and in what capacity have you known the applicant? \_\_\_\_\_
- Please indicate applicant's competence in the following areas in comparison with other individuals you have known at similar stages in their careers.

	Below Average	Average	Above Average	Very Good	Out-standing	Inadequate opportunity to observe	Comments
Intellectually Curious							
Socially Mature							
Self-reliant							
Emotionally Mature							
Self-motivated							
Self-assured							
Articulate							
Perceptive							
Adaptable							
Cooperative							
Well-mannered							
Poised							

- The student named above is applying for a study abroad and/or an international internship position. The program involves full-time academic work or employment in a cross-cultural setting. To benefit from this experience a student must be highly motivated, emotionally mature, prepared for the work environment and able to adapt easily to people with different cultural and social backgrounds. All participants have strengths and weaknesses relevant to their participation in an international program. We would greatly appreciate your thoughtful and candid appraisal of this applicant.

STRENGTHS:

WEAKNESSES:

Signed \_\_\_\_\_ Address \_\_\_\_\_ Phone # \_\_\_\_\_ Date \_\_\_\_\_

*Please return this form or a separate letter of recommendation to the student in a sealed envelope. They will be turning it in to the Study Abroad and International Exchanges with their completed application.*

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FOR AN  INTERNSHIP and/or  STUDY PROGRAM in \_\_\_\_\_

REFERENCE REQUESTED FROM \_\_\_\_\_  
(Name) (Occupation or Position)

*By signing below, I hereby waive all rights to inspect and review this Reference Form and other confidential letters and statements of recommendation relating to my application for an international program. (Do not sign if you wish to retain your right to see the completed form.)*

\_\_\_\_\_  
(Signature) (Date)

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Articulate							
Perceptive							
Adaptable							
Cooperative							
Well-mannered							
Poised							

3. The student named above is applying for a study abroad and/or an international internship position. The program involves full-time academic work or employment in a cross-cultural setting. To benefit from this experience a student must be highly motivated, emotionally mature, prepared for the work environment and able to adapt easily to people with different cultural and social backgrounds. All participants have strengths and weaknesses relevant to their participation in an international program. We would greatly appreciate your thoughtful and candid appraisal of this applicant.

STRENGTHS:

WEAKNESSES:

Signed \_\_\_\_\_ Address \_\_\_\_\_ Phone # \_\_\_\_\_ Date \_\_\_\_\_

***Please return this form or a separate letter of recommendation to the student in a sealed envelope. They will be turning it in to the Study Abroad and International Exchanges with their completed application.***

# WESTERN OREGON UNIVERSITY

## STUDY ABROAD AND INTERNATIONAL EXCHANGES DISCIPLINARY CLEARANCE FORM

**I. To the Student:** Please complete Section I, **sign and date the form and return it to the Study Abroad and International Exchange Office.** The Study Abroad Office will submit the signed form to the Students Affairs Office at Western Oregon University. Your signature indicates consent for release of judicial information from the point of application until the starting date of the program.

Applicant's Name \_\_\_\_\_

Program/Term \_\_\_\_\_

Student Number \_\_\_\_\_

Applicant's Signature \_\_\_\_\_

Date \_\_\_\_\_

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**II. To the Student Affairs Office:** The student named above has applied to participate in a study abroad program or international internship through Western Oregon University. If chosen, the student will be expected to enroll in a full academic program, carrying a minimum of 12 credit hours (during summer session student may enroll in fewer hours). We would appreciate a confidential statement evaluating this student's record. While prior disciplinary history does not preclude a student's participation, this information is taken into consideration during review and must be submitted in order for the student to be evaluated for admission to the program. Please use the comment section on the back of this form for further clarifications.

\_\_\_\_\_ This student has not received a judicial sanction.

\_\_\_\_\_ This student is not currently under and active judicial sanction, but has been previously sanctioned as follows:

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Violation/Adjudication Date	Sanction with Effective Dates
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Violation/Adjudication Date	Sanction with Effective Dates
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Violation/Adjudication Date	Sanction with Effective Dates
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**Study Abroad and International Exchanges**

345 N. Monmouth Ave. Monmouth, Oregon 97361 503-838-8905 Fax: 503-838-8435 [www.wou.edu](http://www.wou.edu)

\_\_\_\_\_ This student is currently under the following judicial sanction(s).

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Violation/Adjudication Date Sanction with Effective Dates

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Violation/Adjudication Date Sanction with Effective Dates

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Violation/Adjudication Date Sanction with Effective Dates

Additional Comments:

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Faculty/Staff Printed Name Title

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E-mail Address Phone

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Signature Date

Please return this form to:    Study Abroad and International Exchanges  
   APSC 501  
   Western Oregon University  
   345 N. Monmouth Ave.  
   Monmouth, OR 97361