

WESTERN OREGON
UNIVERSITY

Petition to Participate in an International Program Not Currently Offered by WOU

Student Name _____ Today's Date _____

WOU V No. _____ Date of Birth _____

Age ____ Male ____ Female ____ Cell Tel. _____ Home Tel. _____

Current address _____
Street/PO City State ZIP

Major _____ Minor _____

Email address you'll use abroad _____ WOU email _____

Program Name, Provider and Location:

Term(s) and year(s) attending program _____

Do you plan to use financial aid for the program? ____ Yes ____ No

I am applying for an international program that is not currently offered by Western Oregon University, and I am petitioning to have this program approved, so I will remain a WOU student earning WOU credit while on the program. If approved, I will complete all WOU paperwork and requirements and attend WOU's pre-departure orientation.

- Make an appointment with the Office of Study Abroad and International Exchanges. We will verify that the program you have selected has the appropriate accreditations and affiliations and that it is not located in a country on the U.S. Department of State travel warning list.
- You will need to bring the following information to your appointment:
 1. Comprehensive overview of the program
 2. Dates of the program
 3. Semester, quarter, short-term, or year-long program
 4. Course information for each course (title, description, course outline, course requirements, grading system if available and total number of contact hours).
 5. Budget information, including provider program cost, airfare if not included in program cost, any additional expenses for which you are responsible for yourself, and WOU fees. We will use this information to create a budget for Financial Aid.

- At your appointment, we will help you identify possible WOU equivalencies for each course you plan to take abroad.
- We will help you prepare a packet that you will take to the appropriate academic departments for approval of the WOU course equivalencies and to your advisor for final approval.
- Based on the financial information you provide us, we will create a budget for you and forward to the Financial Aid Office. If you wish to use your eligible financial aid to cover the costs of this program, you will need to make an appointment with the Financial Aid Office, so they can initiate the paperwork necessary for you to use your financial aid for this program.
- After the above is accomplished, schedule an interview with the Office of Study Abroad and International Exchanges.
- Attend WOU's mandatory pre-departure orientation and complete all paperwork and requirements.

Courses Abroad and WOU Equivalencies

Title of course _____

WOU approved equivalency (course prefix, number, title)

Number of credits: _____

Approved by: _____ Date _____
Signature by appropriate department head

Title of course _____

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Number of credits: _____

Approved by: _____ Date _____
Signature by appropriate department head

I have met with my advisor to discuss how this program and the courses I plan to take fit into my WOU academic program.

_____ Date _____
Student Signature

_____ Date _____
Advisor Signature

When completed return this form and required attachments to WOU's Office of Study Abroad and International Exchanges, APSC 501.

Revised 5/26/2010