



Western Oregon  
UNIVERSITY

OFFICE OF THE REGISTRAR

## Request for Repeated Coursework

Students may repeat a course to improve their grade or to provide more experience with the activities covered in specific courses. Courses that may be repeated for additional credit and to be included in the student's GPA are specified in the particular course descriptions. Otherwise, only the most recent credits and grade will be computed in the GPA regardless of earlier grades. Courses taken on an audit or pass-no credit basis may not be repeated.

Student Identification Number: \_\_\_\_\_

Name: \_\_\_\_\_  
Last First MI

I request that the following repeated coursework be considered in the calculation of my cumulative grade point average:

Original Coursework: \_\_\_\_\_  
Prefix / Course # Title

Taken at: \_\_\_\_\_  
Institution Term/Year

Repeated Coursework: \_\_\_\_\_  
Prefix / Course # Title

Taken at: \_\_\_\_\_  
Institution Term/Year

**I understand that this request allows consideration of only the most recent grade in calculating my cumulative grade-point average. The original coursework will not be used in the computation, but will remain recorded on the transcript.**

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

\*\*\*\*\*

(For Official Use Only)

Date Record Adjusted: \_\_\_\_\_ By: \_\_\_\_\_

Office of the University Registrar

345 North Monmouth Avenue · Monmouth, Oregon 97361 · 503-838-8327 · Fax: 503-838-9696 · www.wou.edu