

Route Sheet for Permanent Course Change or Approval
(Attach Request Form)

Prefix CJ Number 455/555D Title of Course Correctional Casework and Counseling

Abbreviation for Class Schedule: 20 spaces Correctional Casework

Nature of course request (Mark all that apply)

- | | | |
|--|--|---|
| <input type="checkbox"/> New course | <input type="checkbox"/> LACC course | <input checked="" type="checkbox"/> Change in course prerequisite |
| <input type="checkbox"/> Delete a course | <input type="checkbox"/> Number/Prefix change | <input type="checkbox"/> Undergraduate course |
| <input type="checkbox"/> Title change | <input type="checkbox"/> Description | <input type="checkbox"/> Graduate course (500M) |
| <input type="checkbox"/> Writing Intensive | <input type="checkbox"/> Multicultural Diversity | <input checked="" type="checkbox"/> 400/500 course |
| <input type="checkbox"/> Other _____ | | |

1) Sponsor: Faculty sponsor signature Terry Luginick Date 2-6-07
 Faculty sponsor extension number 88854

2) Department/Program: Coordinator signature Terry Luginick Date 2-6-07

3) Division: Division Chair signature John J. Rector Date 3/6/07
 Curriculum Chair signature [Signature] Date 2-6-07

Copy sent to Dean for review

4) Faculty Senate Committees: All 100 - 400 level courses are approved by the Curriculum Committee only. All 500M courses are approved by the Graduate Committee only. All 400/500 courses must be approved by BOTH the Curriculum and Graduate Committees. In the case of 400/500 courses, indicate graduate credit criterion. All committee decisions are forwarded to the Faculty Senate.

a) Graduate Committee: Chair signature _____ Date _____
 ___ N/A ___ Approved ___ NOT Approved

b) Curriculum Committee: Chair signature Mike Baker Date 3-20-07
 ___ N/A Approved ___ NOT Approved

5) Faculty Senate: Senate President signature _____ Date _____
 ___ Approved by the Senate Executive Committee
 ___ Approved by the Faculty Senate ___ NOT Approved *Return to sponsor*

6) Dean: Appropriate Dean's signature _____ Date _____
 ___ Approved ___ NOT Approved *Notify Faculty Senate President and Faculty Sponsor*

7) Provost: Provost's signature _____ Date _____
 ___ Approved ___ NOT Approved *Notify Faculty Senate President & Faculty Sponsor*

(This form to be used with individual courses.)

REQUEST FORM
PERMANENT COURSE CHANGE

Initiated by: Terry Gingerich Date: 02-05-07

CHANGING A COURSE

FROM:

Course Prefix & Number	Descriptive Title	Cr. Hours
CJ-455/555	Correctional Casework and Counseling	4

TO:

Course Prefix & Number	Descriptive Title	Cr. Hours

New Description (if applicable):

Justification for changing the course (e.g. alignment with other institutions, program revisions, etc.):

The establishment of a course prerequisite (CJ 213 or consent of instructor) is an attempt to channel students through an introductory courses before they take more advanced courses. It drops a prior prerequisites (Upper-division Standing) which was cumbersome and unnecessary.

Student/Programs affected: Criminal Justice

DROPPING A COURSE

Course Prefix & Number	Descriptive Title	Cr. Hours

Justification for dropping the course:

Students/Program affected: _____