

Route Sheet for Permanent Course Change or Approval  
(Attach Request Form)

Prefix CJ Number 450/550<sup>D</sup> Title of Course Criminology

Abbreviation for Class Schedule: 20 spaces Criminology

Nature of course request (Mark all that apply)

- New course
- Delete a course
- Title change
- Writing Intensive
- Other
- LACC course
- Number/Prefix change
- Description
- Multicultural Diversity
- Change in course prerequisite
- Undergraduate course
- Graduate course (500M)
- 400/500 course

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1) Sponsor: Faculty sponsor signature [Signature] Date 02-05-07  
Faculty sponsor extension number 888/54

2) Department/Program: Coordinator signature [Signature] Date 02-05-07

3) Division: Division Chair signature [Signature] Date 3/6/07  
Curriculum Chair signature [Signature] Date 3/6/07

Copy sent to Dean for review

4) Faculty Senate Committees: All 100 - 400 level courses are approved by the Curriculum Committee only. All 500M courses are approved by the Graduate Committee only. All 400/500 courses must be approved by BOTH the Curriculum and Graduate Committees. In the case of 400/500 courses, indicate graduate credit criterion. All committee decisions are forwarded to the Faculty Senate.

a) Graduate Committee: Chair signature \_\_\_\_\_ Date \_\_\_\_\_  
\_\_\_ N/A \_\_\_ Approved \_\_\_ NOT Approved

b) Curriculum Committee: Chair signature [Signature] Date 3-20-07  
\_\_\_ N/A  Approved \_\_\_ NOT Approved

5) Faculty Senate: Senate President signature \_\_\_\_\_ Date \_\_\_\_\_  
\_\_\_ Approved by the Senate Executive Committee  
\_\_\_ Approved by the Faculty Senate \_\_\_ NOT Approved *Return to sponsor*

6) Dean: Appropriate Dean's signature \_\_\_\_\_ Date \_\_\_\_\_  
\_\_\_ Approved \_\_\_ NOT Approved *Notify Faculty Senate President and Faculty Sponsor*

7) Provost: Provost's signature \_\_\_\_\_ Date \_\_\_\_\_  
\_\_\_ Approved \_\_\_ NOT Approved *Notify Faculty Senate President & Faculty Sponsor*

(This form to be used with individual courses.)

REQUEST FORM  
PERMANENT COURSE CHANGE

Initiated by: Terry Gingerich Date: 02-05-07

**CHANGING A COURSE**

FROM:

Course Prefix  
& Number

Descriptive Title

Cr. Hours

<u>CJ-450/SSO</u>	<u>Criminology</u>	<u>4</u>
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TO:

Course Prefix  
& Number

Descriptive Title

Cr. Hours

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**New Description (if applicable):**

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**Justification for changing the course (e.g. alignment with other institutions, program revisions, etc.):**

This change establishes a course prerequisite (CJ 213 or consent of instructor) in order to channel students through an introductory course before they take more advanced courses. It drops a prior prerequisite (upper-division standing) which was cumbersome and unnecessary.

Student/Programs affected: Criminal Justice

**DROPPING A COURSE**

Course Prefix  
& Number

Descriptive Title

Cr. Hours

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**Justification for dropping the course:**

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Students/Program affected: \_\_\_\_\_