

Route Sheet for Permanent Course Change or Approval  
(Attach Request Form)

Prefix A Number 230 Title of Course Introduction to Drawing

Abbreviation for Class Schedule: 20 spaces Intro to Drawing

Nature of course request (Mark all that apply)

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> New course              | <input type="checkbox"/> LACC course                     | <input checked="" type="checkbox"/> Change in course prerequisite |
| <input type="checkbox"/> Delete a course         | <input checked="" type="checkbox"/> Number/Prefix change | <input checked="" type="checkbox"/> Undergraduate course          |
| <input checked="" type="checkbox"/> Title change | <input checked="" type="checkbox"/> Description          | <input type="checkbox"/> Graduate course (500M)                   |
| <input type="checkbox"/> Writing Intensive       | <input type="checkbox"/> Multicultural Diversity         | <input type="checkbox"/> 400/500 course                           |
| <input type="checkbox"/> Other                   |  |   |

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1) Sponsor: Faculty sponsor signature [Signature] Date 10-8-09  
Faculty sponsor extension number: 8-8442

2) Department/Program: Coordinator signature [Signature] Date 10-8-09

3) Division: Division Chair signature [Signature] Date OCT - 8 2009  
Curriculum Chair signature [Signature] Date 10-8-09  
Copy sent to Dean for review

4) Faculty Senate Committees: All 100 - 400 level courses are approved by the Curriculum Committee only. All 500M courses are approved by the Graduate Committee only. All 400/500 courses must be approved by BOTH the Curriculum and Graduate Committees. In the case of 400/500 courses, indicate graduate credit criterion. All committee decisions are forwarded to the Faculty Senate.

a) Graduate Committee: Chair signature \_\_\_\_\_ Date \_\_\_\_\_  
\_\_\_ N/A \_\_\_ Approved \_\_\_ NOT Approved

b) Curriculum Committee: Chair signature \_\_\_\_\_ Date \_\_\_\_\_  
\_\_\_ N/A \_\_\_ Approved \_\_\_ NOT Approved

5) Faculty Senate: Senate President signature \_\_\_\_\_ Date \_\_\_\_\_  
\_\_\_ Approved by the Senate Executive Committee  
\_\_\_ Approved by the Faculty Senate \_\_\_ NOT Approved *Return to sponsor*

6) Dean: Appropriate Dean's signature \_\_\_\_\_ Date \_\_\_\_\_  
\_\_\_ Approved \_\_\_ NOT Approved *Notify Faculty Senate President and Faculty Sponsor*

7) Provost: Provost's signature \_\_\_\_\_ Date \_\_\_\_\_  
\_\_\_ Approved \_\_\_ NOT Approved *Notify Faculty Senate President & Faculty Sponsor*

(This form to be used with individual courses.)

REQUEST FORM  
PERMANENT COURSE CHANGE

Initiated by: Becca McCannell Date: 10-6-09

**CHANGING A COURSE**

FROM:

Course Prefix  
& Number

Descriptive Title

Cr. Hours

A 330	Intermediate Drawing	3
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TO:

Course Prefix  
& Number

Descriptive Title

Cr. Hours

A 230	Introduction to Drawing	3
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New Description (if applicable):

A studio course to strengthen skills in drawing methods and techniques. Introduction to a variety of drawing media and subjects. Figure drawing may be included. Prerequisites: A115, A130, A135

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Justification for changing the course (e.g. alignment with other institutions, program revisions, etc.):  
Previously, students have transitioned from 100 level drawing to 300 level drawing. Altering this course to the 200 level will better serve student progress, providing more depth at appropriate levels.

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Student/Programs affected: Art majors and minors

**DROPPING A COURSE**Course Prefix  
& Number

Descriptive Title

Cr. Hours

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Justification for dropping the course:

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Students/Program affected: \_\_\_\_\_

