



Western Oregon University
Travel Outside the United States Information

Before you travel, please be sure that you and/or your family do the following:

1. Plan ahead several weeks in advance so you know what you will need for your trip. Avoid the stress of needing to make last-minute arrangements.
2. Make several copies of all of your important documents. Keep one set of copies in your carry-on luggage, one set in your checked baggage and leave one set at home, preferably with someone who can send them to you if needed.
3. Submit a **Travel form** to the International Students & Scholars Affairs office and confirm you have the following documents ready for travel.
 - Valid passport** – Passports must be valid six months beyond the reentry date to the US.
 - Visas for countries that you plan to visit** – Contact the consulate or embassy of each country that you plan to visit. Applying for and receiving visas may take several months, so find out early. The following Web site has useful links: <http://www.usembassy.gov>
 - Valid US Visa** – You MUST apply for a new visa at a US consulate or embassy while outside the US if:(a) the date of your current US visa in your passport has expired, (b) if it is a single entry visa, or (c) if you have changed your visa status since you last entered the US. (* except if you are travelling to Canada, Mexico or adjacent islands-see the back of this form). The documents needed for the visa application are those listed here for travel and reentry. Notify ISSA if you will be applying for a new US visa for reentry so that we can write a recommendation letter for you to add to your application.

Note about renewing your US visa: If you need to get your F-1/J-1 visa renewed or if you need to apply for an F-1/J-1 visa, you should contact the U.S. Embassy/Consulate in the country that you are traveling to before you travel so that you can learn how long the process may take. It may take 8-12 weeks to apply for a visa, so you may need to take the entire term as a vacation. Make an appointment with the US Embassy in the country you're traveling to before you leave the US because sometimes it may take 3-4 weeks just to get an appointment.
 - Form I-94** – This is the small white card stapled in your passport. When you depart from the US, your I-94 card will be taken by the airline official because it records your departure from the US. When you reenter the US, you will fill out a new I-94 card and it will be stamped when you enter. Please make sure all information on the card is correct, especially your date of birth. Any errors on the card must be corrected and a new I-94 card must be obtained. Unfortunately, this costs money and is very inconvenient!
 - Valid I-20 or DS-2019**
 - **F-1 Students** – *Bring your I-20 to the International Students and Scholars Office for a Designated School Official's signature.* If there has been any

significant change in your major or degree program, your financial support, or degree completion date you may have to submit evidence of this and have an updated I-20 made. Request a travel signature or updated I-20 at the International Students and Scholars office at least **2** working days before your departure.

- **J-1 Students and Scholars – Bring your current form DS-2019 to the International Students and Scholars Office for a Responsible Officer's signature.** If there has been any significant change in your major or degree program, your financial support, or degree completion date you may have to submit evidence of this and have an updated DS-2019 made. Request a travel signature or updated DS-2019 at the International Students and Scholars office at least **5** working days before your departure.
- Evidence of financial support in the amount specified on your I-20 or DS-2019.** A bank statement or financial guarantee should be available for entry into the US to confirm that you have the appropriate funds for the duration of your stay in the US.
 - You may wish to bring **a copy of your class schedule and your current transcript** with you to provide evidence of intent to study when you return to the US.
4. If you are traveling in the United States, make sure that you **carry your original passport and I-20 or DS-2019** with you at all times. If you are stopped by any government official (police, border patrols, immigration officers, etc.), you will be required to show them your original documents.
 5. Remember to make photocopies of all new immigration documents upon your return to Western Oregon University. If you renewed your visa, received a new I-94 card, extended or renewed your passport, or got an entry stamp on your I-20 or DS-2019, we need a copy of it to add to your file in the ISSA office.

Other important information:

◆ **NSEERS and SPECIAL REGISTRATION:** When leaving the United States, you must appear in person before an inspection office at a designated port of departure and leave that port on the same day. If you do not do so, you may be denied admission to the US at a later date. More information on where to register is available by calling 1-800-375-5283.

At Portland International Airport (PDX), Oregon

Special registrants should call 503-326-3409 one day before their departure from PDX. Have your passport and flight information ready. The Immigration inspector will meet you at the departure gate to complete the Special Registration process.

◆ **Canada Transit Visas are required for students who come from countries named on this list: see <http://www.cic.gc.ca/english/visit/visas.asp>**
Applicants must be in Canada for only 48 hours or less en route to another country. The applicant must demonstrate to the visa officer that they have an onward ticket and a visa for their final destination, if a visa is required. Find the application at: <http://www.cic.gc.ca/english/information/applications/visa.asp> . No fee for applying.

As part of Canada's Transit without Visa program, a China Transit Trial has been put in place. This trial will allow Chinese nationals holding valid U.S.A. visas to travel to and from the U.S.A. through the Vancouver International Airport without obtaining a Canadian transit visa. To qualify, Chinese travelers must travel to Vancouver on Cathay Pacific Airways, Philippine Airlines or China Airlines and the flights must originate from Hong Kong, Manila or Taipei.

For more information on travel procedures, please visit the USCIS website at <http://www.ice.gov/sevis/travel/index.htm>

Traveling to Canada, Mexico, or adjacent islands to the US (other than Cuba)

If you will be staying in Canada, Mexico, or the adjacent islands to the US for less than 30 days, you will not be required to extend an expired US visa, so long as:

- you have maintained and intend to resume your status as an F-1 or J-1 visa holder;
- you are reentering the US before the expiration date of your previously authorized stay (as noted in your I-20/DS-2019 and I-94 card).

Your I-94 card will be collected by the airline official upon your departure for all trips EXCEPT Canada or Mexico. You must keep your I-94 for entry into Canada or Mexico or adjacent islands: the Bahamas, Barbados, Bermuda, the Dominican Republic, Haiti, Jamaica, Martinique, St. Pierre and Miquelon, Trinidad and Tobago, the Leeward Islands (Anguilla, Antigua, Guadeloupe, Montserrat, Nevis, St. Kitts and the British Virgin Islands), the Windward Islands (Dominica, Grenada, St. Lucia, and St. Vincent) and other British, French, or Dutch territories or possessions in or bordering on the Caribbean Sea.

For visa information contact:

Mexican Consulate, Portland
1234 SW Morrison Ave
Portland, OR 97205
Tel: (503) 274-1442; Fax: (503) 274-1540
<http://www.sre.gob.mx/portland/>

Canadian Consulate General, Seattle
1501 4th Ave., Suite 600
Seattle, WA 98101
Tel: (206) 443-1777; Fax: (206) 443-9662
seatl@international.gc.ca or
Immigration: (206) 443-1372
seattle-im-enquiry@international.gc.ca