



**Western Oregon University  
Invitation for Family Member Request Form**

Use this form to request an invitation letter written by an advisor from the International Students & Scholars Affairs (ISSA) office that will support the visa application of your immediate family members (parents, parent-in-laws, siblings, children, and/or spouse) to visit the United States. If you are planning to apply for F-2 or J-2 visas for your spouse or children, read the "Bringing Dependents to the U.S. Information" section on the next page.

Name: \_\_\_\_\_ Student ID #: \_\_\_\_\_  
(Last in CAPS) (First)

Visa:  F-1  J-1    Level:  Undergrad  Post-Bac  Graduate  J-1 Scholar

Address: \_\_\_\_\_  
(Street or PO Box) (City) (State) (Postal Code)

Phone Number: \_\_\_\_\_ Personal E-mail Address: \_\_\_\_\_

The invitee(s) is my dependent (my spouse or child) and I am requesting an F-2 or J-2 dependent I-20 or DS-2019?  No  Yes    If Yes, please read the "Bringing Dependents to the U.S. Information"

How many copies of letter needed? \_\_\_\_\_ Where to send?

Pick up at Maaske Hall    **OR**     Send to: \_\_\_\_\_  
(Fax or Address)

**Invitee Information**

Please fill in **ALL** spaces for each person.

	Last/Family Name	First Name	Related to You How?	Date of Birth (dd/mm/yyyy)	Place of Birth *	Citizenship *
1						
2						
3						

\* All information is required.

**Please include any additional information or comments.**

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**Period of Stay:** From \_\_\_\_\_ To \_\_\_\_\_    **Total Time:** \_\_\_\_\_  
(Date) (Date)

**Note:** B Tourist visas are usually granted for six months or less.



## Western Oregon University Bringing Dependents to the U.S. Information

F-1 and J-1 students may request to bring their spouse and/or children to the US on a dependent visa, known as an F-2 or J-2 visa. To request this, please do the following:

1. Complete and submit the “Invitation for Family Members Request” form and make a copy of the identification page from each dependent’s passport.
2. Meet with an international student advisor and obtain a Certificate of Eligibility (an I-20 for an F-2 or a DS-2019 for a J-2) for each dependent. You and the advisor will discuss the information described below.

Note: Dependents who plan to visit the US for a short period of 6 months or less to engage in tourist activities should apply for a B-1 visitor visa, not an F-2 or J-2 visa.

### **Documentation of Financial Support**

To bring a spouse and/or children to the US, you must provide documentation showing you have the financial means to support them for the duration of their stay. A bank statement or other proof of financial support must be presented to International Student & Scholars Affairs (ISSA) before a Certificate of Eligibility (I-20 or DS-2019) can be issued. You must be able to document that you have a minimum of \$3,900 for the support of your spouse and \$2,000 per child. This is in addition to funds used for your own expenses.

### **Health and Accident Insurance Requirements**

State of Oregon regulations require all international students and their dependents to carry health and accident insurance throughout their stay in the US. Federal regulations specifically require health insurance for J-1 visa holders and their dependents. Students with dependents are responsible for enrolling them in a health insurance plan and providing proof to the ISSA office. Contact Ambre Plahn at [plahna@wou.edu](mailto:plahna@wou.edu) about insurance options.

### **Study Eligibility**

Dependents on an F-2 visa are only allowed to study during their stay in the US if the study is strictly recreational or vocational in nature. If an F-2 dependent wishes to pursue a degree, he or she must first obtain F-1 status. Dependents on a J-2 visa are allowed to study part-time or full-time in either a degree or non-degree program.

### **Employment Eligibility**

Dependents on an F-2 visa are not allowed to work at any time during their stay in the US. Dependents on a J-2 visa are eligible to apply for employment authorization from the United States Citizenship & Immigration Services (USCIS) as long as the employment is not for the purpose of supporting the J-1 student or scholar.