

**Request for New Major/Minor or Program Change**

Nature of program request (Mark all that apply)

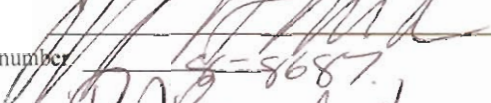
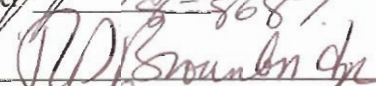

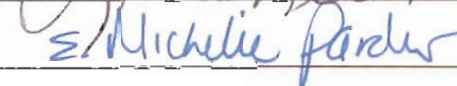
<input type="checkbox"/> Undergraduate program change	<input checked="" type="checkbox"/> Graduate program change
<input type="checkbox"/> New non-degree program*	<input type="checkbox"/> LACC change
<input type="checkbox"/> New major*	<input type="checkbox"/> Program Title change
<input type="checkbox"/> New minor	<input type="checkbox"/> Other: _____

\* OUS requires formal application procedures. Contact the Provost's Office for appropriate forms.

Will this action have an impact on Library and Media Services?  
(to be completed by Library and Media Services Director)

No     Yes    Library and Media Services Director Signature \_\_\_\_\_

\*\*\*\*\*

1) Sponsor: Faculty sponsor signature		Date	10/3/07
Faculty sponsor extension number	6-8687		
2) Department/Program: Coordinator signature		Date	10/3/07
3) Division: Division Chair signature		Date	10/3/07
Curriculum Chair signature		Date	10/3/07
Copy sent to Dean for review	<input checked="" type="checkbox"/>		

4) **Faculty Senate Committees:** All 100 - 400 level courses are approved by the Curriculum Committee only. All 600 courses are approved by the Graduate Committee only. All 400/500 courses must be approved by BOTH the Curriculum and Graduate Committees. In the case of 400/500 courses, indicate **graduate credit criterion**. All committee decisions are forwarded to the Faculty Senate.

a) Graduate Committee: Chair signature \_\_\_\_\_ Date \_\_\_\_\_  
 N/A     Approved     NOT Approved

b) Curriculum Committee: Chair signature \_\_\_\_\_ Date \_\_\_\_\_  
 N/A     Approved     NOT Approved

\* At this point the Graduate and Curriculum Committees will distribute a campus-wide email to announce course approvals or denials.

5) Faculty Senate: Senate President signature \_\_\_\_\_ Date \_\_\_\_\_  
 Approved by the Senate Executive Committee  
 Approved by the Faculty Senate     NOT Approved Return to Sponsor

6) Dean: Appropriate Dean's signature \_\_\_\_\_ Date \_\_\_\_\_  
 Approved     NOT Approved Notify Faculty Senate President and Faculty Sponsor

7) Provost: Provost's signature \_\_\_\_\_ Date \_\_\_\_\_  
 Approved     NOT Approved Notify Faculty Senate President and Faculty Sponsor

8) President: President's signature \_\_\_\_\_ Date \_\_\_\_\_  
 Approved     NOT Approved Notify Faculty Senate President and Faculty Sponsor

\* Notify campus through email distribution to faculty.

*(This form to be used when groups of courses are changed or when new programs are proposed. Documents are forwarded to Oregon University System for final approval when appropriate.)*

Route Sheet for Permanent Course Change or Approval  
(Attach Request Form)

Prefix SPED Number 682 Title of Course Contemporary Issues in Special Education

Abbreviation for Class Schedule: 20 spaces CONTEMP ISS SPED

Nature of course request (Mark all that apply)

- |                                            |                                                  |                                                                   |
|--------------------------------------------|--------------------------------------------------|-------------------------------------------------------------------|
| <input type="checkbox"/> New course        | <input type="checkbox"/> LACC course             | <input checked="" type="checkbox"/> Change in course prerequisite |
| <input type="checkbox"/> Delete a course   | <input type="checkbox"/> Number/Prefix change    | <input type="checkbox"/> Undergraduate course                     |
| <input type="checkbox"/> Title change      | <input type="checkbox"/> Description             | <input checked="" type="checkbox"/> Graduate course (600)         |
| <input type="checkbox"/> Writing Intensive | <input type="checkbox"/> Multicultural Diversity | <input type="checkbox"/> 400/500 course                           |
| <input checked="" type="checkbox"/> Other  | <u>Reduce credits from 3 to 2</u>                |                                                                   |

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1) Sponsor: **Faculty** sponsor signature [Signature] Date 10/3/07  
Faculty sponsor extension number 8-8687

2) Department/Program: Coordinator signature [Signature] Date 10/03/07

3) Division: Division Chair signature [Signature] Date 10-3-07

Curriculum Chair signature [Signature] Date 10-3-07

Copy sent to Dean for review

4) **Faculty Senate Committees:** All 100 - 400 level courses are approved by the Curriculum Committee only. All 600 courses are approved by the Graduate Committee only. All 400/500 courses must be approved by BOTH the Curriculum and Graduate Committees. In the case of 400/500 courses, indicate graduate credit criterion. All committee decisions are forwarded to the Faculty Senate.

a) Graduate Committee: Chair signature \_\_\_\_\_ Date \_\_\_\_\_  
 N/A  Approved  NOT Approved

b) Curriculum Committee: Chair signature \_\_\_\_\_ Date \_\_\_\_\_  
 N/A  Approved  NOT Approved

5) Faculty Senate: Senate President signature \_\_\_\_\_ Date \_\_\_\_\_  
 Approved by the Senate Executive Committee  
 Approved by the Faculty Senate  NOT Approved *Return to Sponsor*

6) Dean: Appropriate Dean's signature \_\_\_\_\_ Date \_\_\_\_\_  
 Approved  NOT Approved *Notify Faculty Senate President and Faculty Sponsor*

7) Provost: Provost's signature \_\_\_\_\_ Date \_\_\_\_\_  
 Approved  NOT Approved *Notify Faculty Senate President and Faculty Sponsor*

(This form to be used with individual courses)

REQUEST FORM  
PERMANENT COURSE CHANGE

Initiated by: Hank Bersani Date: October 2, 2007

**CHANGING A COURSE**

FROM:

Course Prefix  
& Number

Descriptive Title

Cr. Hours

Course Prefix & Number	Descriptive Title	Cr. Hours
SPED 682	Contemporary Issues in Special Education	3

TO:

Course Prefix  
& Number

Descriptive Title

Cr. Hours

Course Prefix & Number	Descriptive Title	Cr. Hours
SPED 682	Contemporary Issues in Special Education	2

New Description (if applicable):

N/A

Justification for changing the course (e.g. alignment with other institutions, program revisions, etc.):

Prerequisite change: Add to list of prerequisite courses "or SPED 616" (complete list would be: *Prereq: completion of all SPED courses and completion of/concurrent registration in ED 616 or SPED 616, ED 646, and PSY 620/621/622 or consent of instructor*)

Change credits for SpEd 682: Special Educator & EI/ECSE students will be preparing a Professional Portfolio in lieu of writing comprehensive exams to complete their M.S. exit requirement. SpEd 682 is the final course Special Educator & EI/ECSE students take in their program. All Special Educator & EI/ECSE students completing a Professional Portfolio will register in SpEd 607 Seminar: Professional Portfolio for 1 credit (see attached Request Forms) in which they will prepare and present their Portfolio. As such, we would like to reduce the credits for SpEd 682 to 2 credits from 3 credits, hence there will be no change in the total number of credits for the Special Educator & EI/ECSE programs.

Students/Programs affected: Special Educator & EI/ECSE program graduate students**DROPPING A COURSE**Course Prefix  
& Number

Descriptive Title

Cr. Hours

Course Prefix & Number	Descriptive Title	Cr. Hours

Justification for dropping the course:

Students/Program affected: \_\_\_\_\_