

## Pre-Exam Checklist

*Directions: If you can check "yes" for all of the items below you are ready to take the test.*

### GRADE "C"

Yes    No

- |                          |                          |  |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | 1. Attended class regularly.   |
| <input type="checkbox"/> | <input type="checkbox"/> | 2. Found out what information the test will focus on, e.g. what chapters, what kinds of knowledge, what types of skills. |
| <input type="checkbox"/> | <input type="checkbox"/> | 3. Found out what kind of exam questions will be on the test. (essay/objective)  |
| <input type="checkbox"/> | <input type="checkbox"/> | 4. Read and reviewed the study guide (if available) for this test.   |
| <input type="checkbox"/> | <input type="checkbox"/> | 5. Took lecture notes daily.   |
| <input type="checkbox"/> | <input type="checkbox"/> | 6. Read the textbook at least once carefully.  |
| <input type="checkbox"/> | <input type="checkbox"/> | 7. Made study notes from the lecture notes.  |
| <input type="checkbox"/> | <input type="checkbox"/> | 8. Made up memory aids (flash cards, mind maps, etc.) to help me remember difficult items.                               |
| <input type="checkbox"/> | <input type="checkbox"/> | 9. Reviewed study notes until I understood most of the material and/or talked to my professor.                           |
| <input type="checkbox"/> | <input type="checkbox"/> | 10. Have all the materials I need: pencils, pens, scratch paper, scantron, blue book, etc.                               |

### GRADE "B"

- |                          |                          |  |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | 1. Completed all of the steps for a "C".                                       |
| <input type="checkbox"/> | <input type="checkbox"/> | 2. Read the text as material was covered in the class lecture.                 |
| <input type="checkbox"/> | <input type="checkbox"/> | 3. Can restate to someone else what each topic in my notes is about.           |
| <input type="checkbox"/> | <input type="checkbox"/> | 4. Wrote out answers for all the questions on the study guide (if available).  |
| <input type="checkbox"/> | <input type="checkbox"/> | 5. Can answer the study guide (if available) items without looking at answers. |
| <input type="checkbox"/> | <input type="checkbox"/> | 6. Did all the assigned homework.  |
| <input type="checkbox"/> | <input type="checkbox"/> | 7. Tested myself several times on the information I must remember.             |

### GRADE "A"

- |                          |                          |   |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | 1. Completed all the steps for a "C" and "B".   |
| <input type="checkbox"/> | <input type="checkbox"/> | 2. Read the appropriate material prior to each lecture.                               |
| <input type="checkbox"/> | <input type="checkbox"/> | 3. Made sure my lecture notes were completed and comprehensive after each class.      |
| <input type="checkbox"/> | <input type="checkbox"/> | 4. Learned the material as the class went through it.                                 |
| <input type="checkbox"/> | <input type="checkbox"/> | 5. Can answer all of the review questions (if provided) in the text and/or used SQ3R. |
| <input type="checkbox"/> | <input type="checkbox"/> | 6. Can explain to someone else most of text and lecture main points, without looking. |