

A Hold is an electronic lock placed on your student account that may prevent you from registering for classes. Checking for holds before registration and clearing them will allow you to register for classes at your first available time.

To locate your holds, access your student account online;

- Click on “Student Menu”
- Click on “Student Records”

You will see a link to view holds.

There are several different Holds. The following holds will prevent you from registering for classes.

- Judicial hold (JH), placed by coordinator of campus judicial program.
- Advising hold (AH), placed by the AALC. See your advisor.
- Accounts Receivable (AR), placed by Business Services.
- Medical Hold (MH), placed by Student Health & Counseling Center.
- Immigration (IE), placed by International Students and Scholars Affairs.

You MUST have these holds removed to be able to register for classes.

To remove a hold on your account, contact the office that placed the hold. They might need some information from you in order to remove the hold or have a requirement that you must fulfill.

The Academic Advising and Learning Center places an Advising Hold on your account each term. The hold is placed week five, three weeks prior to registration and must be removed if you want to register on time. An email will be sent to your WOU email address from our director Karen Sullivan-Vance informing you that the hold has been placed. To lift the hold you need to contact your assigned academic advisor, which is based on your listed major.

For further information on Advising Holds, contact the Academic Advising and Learning Center at 503.838.8428