

Western Oregon University Staff Senate Minutes

Thursday, December 3, 2009

CALL TO ORDER

The meeting was called to order at 3:06pm.

ATTENDANCE

Senators Present: President Joe Hutchinson, Angie Barry, Yuliya Kharitonova, Jerri Lee Parpart, Denise Visuano (for Lisa Catto), Lori Davidson, Malissa Larson, Carla Menear, Sarah McConnel, Barry McBeth, LouAnn Vickers (recorder)

Guests: Trevor Jackson, Bill Sexton

MINUTES

Minutes from the 11/05/09 meeting were reviewed and approved.

PRESIDENT'S ANNOUNCEMENTS

President Hutchinson thanked Angie Barry and Carla Menear who represented Staff Senate at the Tree Lighting ceremony, handing out programs to those that attended.

OLD BUSINESS

Senator Election: We still need to have an election to fill the open position for senator. The candidates must be Administrative (unclassified) employees and also serve in the area of Academic Affairs. LouAnn will get a list to President Hutchinson and the election will take place using online software.

Presentations for upcoming meetings: Due to the holiday schedule, President Hutchinson said there would not be a presentation meeting for the month of December. Barry McBeth made a motion that we cancel our meeting scheduled for the 17th. Sarah McConnel 2nd the motion. Motion was unanimously passed. The following are scheduled for upcoming meetings: John Killoran (January 21), Jerri Lee Parpart (February 18), Yuliya Kharitonva (March 18).

NEW BUSINESS

Committee Reports:

Committee on Committees: Committee Chair, Lisa Catto, sent an email to the WOU community requesting information on campus committees. She was unable to attend this meeting, so it was unsure what response she received from the email.

New Staff Welcome: The next welcome will be held in the spring. A date has not been selected.

Staff Development: A workshop on "The Intergenerational Workplace" is being scheduled for February. Megan Habermann, Assistant Director of WUC/SLA, will be the presenter. The committee will be meeting to schedule additional workshops.

Newsletter: The first newsletter was completed and has been sent out in campus email. (*Kudos to the committee!*) It was determined that business advertisements will not be published in the newsletter. However, the businesses that made donations to the New Staff Welcome will be acknowledged as a note of appreciation in the upcoming edition. The committee is also planning to have an informational article regarding the ADA Workshop that was held on campus in September.

It was suggested that we make the newsletter available in Spanish. Options and other formats will be discussed further before a decision is made.

Activities Committee: The survey that was developed by the committee will be refined and sent out in hard copy to the campus community or perhaps added to the newsletter. The hope is that various groups will be formed on campus and self-managed – with a variety of activities represented in these groups.

ANNOUNCEMENTS

The library will be closed the week of Christmas.

Meeting adjourned at 4:15pm.

Next meeting: Thursday, January 7th @ 3:00pm, Hamersly Library, Room 107