

## Senate Curriculum Committee Meeting Minutes

**HL 205 3:30 – 5:00 pm**

**Date: November 18, 2008**

**Present Members:** Laurie Burton, Ed Dover, Kathy Farrell, Claire Ferraris, Kristina Frankenberger, Robert Monge, Jodie Raborn, Tracy Smiles, Amanda Smith, Tamina Toray, Steve Wojcikiewicz

**Ex-Officio:** Josh Lind

**Also Present:** Deborah Jones

**Absent Members:** Terra Ashford, Amber Creighton, John Marsaglia,

Time	Agenda Item	Who	Outcome/Follow-up
3:40 pm	<b>1.0 Attendance and approval of minutes from 10/21/08</b>	Steve Wojcikiewicz	1) minutes approved by unanimous vote
3:42 pm	<b>2.0 Chair's report</b>	Laurie Burton	1) announcement that faculty senate has approved changes to the curriculum committee process and charge 2) additional curriculum committee items from the faculty senate decision will be posted soon – a misunderstanding had delayed this process 3) until then, if committee members cannot find the new information for their divisions, they should ask the chair 4) on course changes, some of the more simple ones may simply go to the senate executive committee next time
3:44 pm	<b>3.0 Old Business</b>	Laurie Burton	1) no old business was raised
3:45 pm	<b>4.0 New course/program proposals</b>	Laurie Burton	1) curriculum change proposals were brought before the committee

3:45 pm	<p><b>4.1 Social Science</b>  <b>4.1.1 New courses</b>  4.1.1.1 <a href="#">CJ 322</a></p> <p><b>4.1.3 Program Changes</b>  4.1.3.1 <a href="#">CJ 322</a> (add as elective to CJ major)</p>	Full Committee	<ol style="list-style-type: none"> <li>1) the issue of adding courses to be taught by adjuncts was raised, along with the question as to whether such issues are the purview of our committee</li> <li>2) it was stated that the CJ program has reached a critical mass of faculty, is going through some changes, and already has a person on the faculty to teach this course</li> <li>3) the chair communicated to the committee that a vita was originally provided with this course change, but was taken out - next time, the vita will be retained for the committee's information</li> <li>4) a motion to accept the changes was put forth and seconded</li> <li>5) 4.1.1.1 and 4.1.3.1 were approved by unanimous vote</li> </ol>
3:55 pm	<p><b>4.1.2 Courses Revisions</b>  4.1.2.1 <a href="#">HST 403/503</a> (credit)  4.1.2.2 <a href="#">HST 698</a> (credit)</p>		<ol style="list-style-type: none"> <li>1) it was pointed out by the chair that one of the proposals was missing the signature of the division curriculum committee chair, but this issue was already resolved</li> <li>2) credit issues around both courses were laid out</li> <li>3) a motion was to accept both changes was put forth and seconded</li> <li>4) 4.1.2.1 and 4.1.2.2 were approved by unanimous vote</li> </ol>
3:58 pm	<p><b>4.2 Business &amp; Economics</b>  <b>4.2.1 New courses</b>  <b>4.2.2 Courses Revisions</b>  4.2.2.1 <a href="#">BA 315</a> (prerequisite)  4.2.2.2 <a href="#">ENT 320</a> (prerequisite)  4.2.2.3 <a href="#">ENT 330</a> (prerequisite)  <b>4.2.3 Program Changes</b></p>	Full Committee	<ol style="list-style-type: none"> <li>1) the committee decided to discuss all three of these changes, 4.2.2.1, 4.2.2.2, and 4.2.2.3, simultaneously</li> <li>2) the need for the changes was put forth as a desire to align prerequisites with information actually covered in courses and to alleviate the Spring/Fall enrollment imbalance in the business program</li> <li>3) a motion to accept all changes was put forth and seconded</li> <li>4) 4.2.2.1, 4.2.2.2, and 4.2.2.3 were approved by unanimous vote</li> </ol>

4:01 pm	<b>4.3 Creative Arts</b> <b>4.3.1 New courses</b> 4.3.1.1 <a href="#">MUS 105</a> (LACC)	Full Committee	<ol style="list-style-type: none"> <li>1) the question was raised as to whether LACC changes go through the ARCC, and it was decided that this change is indeed the purview of the curriculum committee</li> <li>2) it was pointed out that the change does not alter the credit load, but only provides an alternative course</li> <li>3) a motion to accept the change was put forth and seconded</li> <li>4) 4.3.1.1 was approved by unanimous vote</li> </ol>
4:03 pm	4.3.1.2 <a href="#">MUS 404</a> (capstone) 4.3.2.6 <a href="#">MUS 405</a> (title, description) 4.3.3.4 <a href="#">Music</a> (add capstone)	Full Committee	<ol style="list-style-type: none"> <li>1) All three changes related to the capstone project in Music were considered together</li> <li>2) Issues raised included that students do not like "0" credit classes, that the effects of zero credit classes on grading are unclear</li> <li>3) It was questioned as to whether the course holds a spot for a student working on a special project, and whether the ARC is discussing this issue</li> <li>4) The committee decided that a number of questions should be referred to the Music department, including the following: <ol style="list-style-type: none"> <li>a) Why are the purposes behind proposing as a zero-credit course?</li> <li>b) What happens with the grade in a zero-credit course? How is this grade related to the senior seminar?</li> <li>c) Is this an FTE issue? Should the senior seminar course be divided into 2 and 1 credit pieces?</li> <li>d) It has been put forth that students are concerned about zero-credit courses – how does this proposal address those concerns?</li> </ol> </li> <li>5) The committee moved and voted to table 4.3.1.2, 4.3.2.6, and 4.3.3.4 until the next meeting</li> <li>6) The chair announced that she would seek written clarification from the music department on these changes</li> </ol>
4:13 pm	<b>4.3.2 Courses Revisions</b> 4.3.2.1 <a href="#">D 450</a> (description)	Full Committee, Deborah Jones (Dance)	<ol style="list-style-type: none"> <li>1) Course description changes in dance were described by Deborah Jones as changes in title and description to keep up with course changes</li> <li>2) a motion to accept change 4.3.2.1 was put forth and seconded</li> <li>3) 4.3.2.1 was approved by unanimous vote</li> </ol>

4:15 pm	4.3.2.2 <a href="#">D 496W</a> (description)	Full Committee, Deborah Jones (Dance)	<ol style="list-style-type: none"> <li>1) a motion to accept change 4.3.2.2 was put forth and seconded</li> <li>2) 4.3.2.2 was approved by unanimous vote</li> </ol>
4:17 pm	<p>4.3.2.3 <a href="#">MUS 181</a> (title)</p> <p>4.3.2.4 <a href="#">MUS 182</a> (title, prerequisite)</p> <p>4.3.2.5 <a href="#">MUS 183</a> (title, prerequisite)</p>	Full Committee	<ol style="list-style-type: none"> <li>1) 4.3.2.3, 4.3.2.4, and 4.3.2.5 were considered as a body, as the changes clarify the order of these three courses</li> <li>2) It was recommended that prerequisite changes use course numbers instead of course names in titles</li> <li>3) A motion to accept the changes, with the recommended adjustments in prerequisite names, was put forth and seconded</li> <li>4) 4.3.2.4 and 4.3.2.5 were approved, with changes, by unanimous vote</li> </ol>
4:20 pm	<p><b>4.3.3 Program Changes</b></p> <p>4.3.3.1 <a href="#">Dance Major</a></p> <p>4.3.3.2 <a href="#">Dance Minor</a></p>	Full Committee, Deborah Jones (Dance)	<ol style="list-style-type: none"> <li>1) Deborah Jones informed the committee that the changes proposed were bringing the program in line with curriculum changes already approved</li> <li>2) A credit issue, an error in the number of credits per course, was discussed and resolved</li> <li>3) Deborah Jones described changes over time in the Dance Minor and the need for greater flexibility for minors with a major now in place</li> <li>4) a motion to accept the changes was put forth and seconded</li> <li>5) 4.3.3.1 and 4.3.3.2 were approved by unanimous vote</li> </ol>
4:26 pm	<p>4.3.3.3 <a href="#">Music</a> (replace ensemble sentence)</p> <p>4.3.3.5 <a href="#">Music</a> (Musicology title change)</p> <p>4.3.3.6 <a href="#">Music</a> (Theatre emphasis changes)</p> <p>4.3.3.7 <a href="#">Music</a> (add *3 terms required...)</p> <p>4.3.3.8 <a href="#">Music</a> (C- or better)</p>	Full Committee	<ol style="list-style-type: none"> <li>1) The committee considered 4.3.3.3, 4.3.3.5, 4.3.3.6, 4.3.3.7, and 4.3.3.8 as a body</li> <li>2) It was clarified that the "C-" requirement in 4.3.3.8 applied across programs</li> <li>6) a motion to accept the changes was put forth and seconded</li> <li>3) 4.3.3.3, 4.3.3.5, 4.3.3.6, 4.3.3.7, and 4.3.3.8 were approved by unanimous vote</li> </ol>
4:29 pm	<p><b>4.4 Special Education</b></p> <p><b>4.4.1 New courses</b></p> <p><b>4.4.2 Courses Revisions</b></p> <p>4.4.2.1 <a href="#">SPED 447</a> (WI only)</p> <p><b>4.4.3 Program Changes</b></p>	Full Committee	<ol style="list-style-type: none"> <li>1) The chair pointed out that this course had already gone through approval by the Writing Intensive committee</li> <li>2) a motion to accept the change was put forth and seconded</li> <li>3) 4.4.2.1 was approved by unanimous vote</li> </ol>

4:32 pm	<b>4.5 Health and PE</b> <b>4.5.1 New courses</b> <b>4.5.2 Courses Revisions</b> <b>4.5.3 Program Changes</b> 4.5.3.1 <a href="#">Community Health</a> (credit)	Full Committee	1) The proposed program change was described as helping with student course loads, which have been large in Heath, and making it possible for nursing students to double-major 2) a motion to accept the change was put forth and seconded 3) 4.5.3.1 was approved by unanimous vote
4:34 pm	<b>4.6 Humanities</b> <b>4.6.1 New courses</b> 4.6.1.1 <a href="#">ENG 318</a> <b>4.6.2 Courses Revisions</b> 4.6.2.1 <a href="#">ENG 218W</a> (number, description) 4.6.2.2 <a href="#">ENG 418/518</a> (number, description) <b>4.6.3 Program Changes</b> 4.6.3.1 <a href="#">Literature Track</a> 4.6.3.2 <a href="#">Lang Arts Literature Requirement</a>	Full Committee	1) It was suggested that ENG 318 is necessary because ENG 223 did not have the room to accomplish what was needed 2) ENG 218 and ENG 418/518 were discussed as related changes in the same vein 3) The question was raised as to whether the program changes would adversely affect Literature and Language Arts majors, especially those headed for Teacher Education, by raising their credit loads 4) The new requirements were examined and found to be the same in overall credits, though directing students toward a different set of courses, as was intended 5) It was suggested that the committee might wish to table the changes for further clarification, but further discussion produced agreement that this was not necessary 7) a motion to accept the changes as a group was put forth and seconded 6) 4.6.1.1, 4.6.2.2, 4.6.3.1, and 4.6.3.2 were approved by unanimous vote
4:45 pm	<b>5.0 Adjournment</b>	Laurie Burton	1) meeting was adjourned