

# MCRs

## 2017-2018 Multicultural Representatives Mentor Application

### MISSION STATEMENT:

The MCRs (Multicultural Representatives) are a group of students strongly committed to assisting Western Oregon University's Multicultural Student Services and Programs Office retain ethnic and culturally diverse students. They will promote and strengthen WOU by providing a personal perspective and guidance to new students from first generation, low income and culturally underrepresented backgrounds. In turn, the MCRs will have the opportunity to grow and develop leadership skills as active members of the Western Oregon University community and as individuals.

### Program Description:

MCRs provide support and mentorship for new students from first generation, low-income and underrepresented backgrounds.

### Mentor Duties and Responsibilities:

- Attend all MCR-related trainings, meetings, events, and programs.
- Communicate regularly with mentees.
- Submit biweekly report describing contact with mentees.
- Assist in additional programming as well as possibly evening and weekend programs (such as: Preview Day, SOAR, and group presentations/tours).
- Participate in annual campus service project.
- Assist with the Cultural Connections program throughout New Student Week.
- Meet annually with MCR Advisor.

### Required Eligibility Criteria:

- Maintain a 2.25 cumulative GPA and be in good judicial standing
- Must have been a full time student at WOU a minimum of 3 terms prior to Fall 2017
- Must be able to participate for the full academic year (September 2017 to June 2018)

### Preferred Qualifications:

MCRs must be motivated and well-rounded individuals who can utilize their experience in multiple areas of campus life in retaining new students. A broad base of campus knowledge and involvement with various campus services and resources is preferred but not required. Strong candidates will possess:

- Excellent oral and written communication skills.
- The ability to effectively and honestly present the positive attributes of being a WOU student.
- Initiative, punctuality, dependability, discipline, creativity and self-confidence.
- The ability to work well independently, as well as with others in a team environment.
- A positive attitude and a willingness to give back to the community.

### TO APPLY:

Make sure you meet the required eligibility criteria listed on the cover page. If so, then please complete the following steps:

- ☐ Complete the application
- ☐ Have a recommendation form completed by a WOU faculty or staff member.

*Please note: this cannot be a staff member from the MSSP office. The person you ask to provide a reference for you has the option to submit **online** or **via the hard copy recommendation form** provided in this application. Either way, they must choose an option and return the signed recommendation form to the MSSP office by the deadline.*

- ☐ Completed application and recommendation form are due to the MSSP Office by Friday, April 14th, 2017 at 5:00pm

### TIMELINE FOR THE APPLICATION PROCESS:

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|--|---|
| Monday, April 3, 2017                            | Applications available  |
| Friday, April 14 <sup>th</sup> , 2017            | Application due by 5:00pm<br><i>*Please sign up for an interview time when you submit your application*</i> |
| April 20 <sup>th</sup> & 21 <sup>st</sup> , 2017 | Interview confirmation emails sent  |
| April 24 <sup>th</sup> – 27th, 2017              | Interviews  |
| Monday, May 1st, 2017                            | Notice of final selection   |

If you have any questions or concerns, please contact Affie Eyo-Idahor at [eyoa@wou.edu](mailto:eyoa@wou.edu) or (503) 838-8834

## Western Oregon University MCR Application

Name: \_\_\_\_\_ V#: \_\_\_\_\_

Birthday: \_\_\_\_\_ Primary phone #: \_\_\_\_\_

Email: \_\_\_\_\_

Current Address:

\_\_\_\_\_

Permanent Address:

\_\_\_\_\_

High School and/or Community College attended:

\_\_\_\_\_

Major: \_\_\_\_\_ Minor: \_\_\_\_\_

T-Shirt Size: \_\_\_\_\_ Cumulative GPA: \_\_\_\_\_

Anticipated Graduation Date: \_\_\_\_\_

Are you bilingual? If so, what languages do you speak:

\_\_\_\_\_

\_\_\_\_\_

*Please check all that apply to you:*

- ☐ I would be available to assist with **Cultural Connections** during **New Student Week** (Sept 18-22, 2017).
- ☐ Please check here if you are a returning MCR.
- ☐ I authorize **The Multicultural Student Services and Programs Office** to view my academic and judicial record.

\_\_\_\_\_  
Applicant signature

\_\_\_\_\_  
Date

If you have any questions or concerns, please contact Affie Eyo-Idahor at [eyoa@wou.edu](mailto:eyoa@wou.edu) or (503) 838-8834

## Western Oregon University MCR Recommendation Form

### ***Applicant Name:***

Please note that the Buckley Amendment allows students the right to see his/her personal records unless the student has waived that right. This recommendation may be viewed by you, the applicant. By signing below, you are waiving the right to see this recommendation; no signature will mean that you will have the right to read this recommendation letter.

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Applicant's Signature

Date

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### ***To the Recommender:***

The applicant listed above has applied for a position as a Multicultural Representative (MCR) at Western Oregon University. MCRs provide support and mentorship for new students from first generation, low-income and underrepresented backgrounds. The following options are available to you for providing a recommendation for the applicant listed above:

- ☐ **Option 1:** Complete a recommendation form by going online to:

<http://www.wou.edu/multicultural/mcrs/>. Sign the form below and return to the MSSP office by 5pm on Friday, April 14<sup>th</sup> 2017

<http://www.wou.edu/multicultural/mcrs/>

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Evaluator's Signature

Date

- ☐ **Option 2:** Fill in your information below, complete the recommendation form on the back of this page and return to MSSP office by 5pm on Friday, April 14<sup>th</sup> 2017

### **Recommender Information**

Name: \_\_\_\_\_ Professional Title: \_\_\_\_\_

Department: \_\_\_\_\_ Email: \_\_\_\_\_

Telephone: \_\_\_\_\_

How long and in what capacity do you know the applicant?

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Signature of Evaluator

Date

If you have any questions or concerns, please contact Affie Eyo-Idahor at [eyoa@wou.edu](mailto:eyoa@wou.edu) or (503) 838-8834

**Ability to manage time and finish tasks on time**

☐ Extraordinary   ☐ Above Average   ☐ Average   ☐ Below Average   ☐ Unable to comment

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**Ability to make decisions, solve problems and deal with stressful situations**

☐ Extraordinary   ☐ Above Average   ☐ Average   ☐ Below Average   ☐ Unable to comment

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**Ability to relate with students, staff and faculty**

☐ Extraordinary   ☐ Above Average   ☐ Average   ☐ Below Average   ☐ Unable to comment

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**Ability to communicate one-on-one**

☐ Extraordinary   ☐ Above Average   ☐ Average   ☐ Below Average   ☐ Unable to comment

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**Ability to lead a group**

☐ Extraordinary   ☐ Above Average   ☐ Average   ☐ Below Average   ☐ Unable to comment

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**Ability to project a positive image of Western Oregon University**

☐ Extraordinary   ☐ Above Average   ☐ Average   ☐ Below Average   ☐ Unable to comment

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**Ability to work well with people with diverse backgrounds, lifestyles and interests**

☐ Extraordinary   ☐ Above Average   ☐ Average   ☐ Below Average   ☐ Unable to comment

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**Overall Recommendation (please check one):**

- ☐ Outstanding Applicant (very hireable at this time)  
☐ Strong Applicant (high potential with training)  
☐ Acceptable Applicant (hireable – with some concerns)  
☐ Weak Applicant (many concerns – large amount of training needed)  
☐ Unacceptable Applicant (not hireable at this time)

**Overall Comments:**

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