



**Department of History Letter of Recommendation Form and Waiver**

Both the applicant and recommender must complete the sections below in order for the department to accept the letter of recommendation

**Section 1: (to be completed by applicant):**

Name \_\_\_\_\_

This letter supports an application for (check all that apply):

- Admission to the M.A. Program in History
- Graduate Teaching Assistantship

In accordance with the Family Education Rights and Privacy Act of 1974 (FERPA) I

- Agree
- Disagree to waive my right to review this letter of recommendation

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**Section 2: (to be completed by recommender):**

The above person is applying for admission to the graduate program in History at Western Oregon University and/or a graduate teaching assistantship. The Graduate Committee appreciates your honest evaluation of the applicant.

Please attach a letter that indicates:

- How long you have known the applicant, and in what capacity
- Your candid comments on the applicant's qualification for graduate study

(Please print)

Recommender's name: \_\_\_\_\_

Position: \_\_\_\_\_ Institution: \_\_\_\_\_

Work address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Signature of Recommender: \_\_\_\_\_ Date: \_\_\_\_\_

Please send completed letter of recommendation directly to:  
 Graduate Selection Committee  
 Department of History  
 Western Oregon University  
 345 N. Monmouth Avenue  
 Monmouth, OR 97361

Thank you for your time and evaluation of this candidate.