



Evaluation and Data Specialist

Department: The Research Institute
Recruitment #: S1928
Application Deadline: Review begins immediately. Position open until filled.
Salary Range: \$60,000- \$74,000

Benefits:

Western Oregon University's offers an excellent benefits package for eligible employees which includes 95% premium paid healthcare, a generous retirement and vacation package, and reduced tuition rates for employee, spouse or dependent at any of the Oregon Public Universities. <http://www.wou.edu/hr/benefits/>

Department / Job Summary:

The Research Institute (TRI) houses four Centers focused on informing and facilitating change in educational and human service systems to improve the quality of life for all individuals. Funded through external grants and contracts, the Centers conduct programs of research, develop evidence-based interventions that are provided through technical assistance and professional development, and increase system capacity to effect change. TRI was established in 1961 at Western Oregon University (WOU) and has research partnerships throughout Oregon and the nation. <http://triwou.org/>.

This position is located in The Research Institute in the Center on Evaluation, Technology & Research (CETR) at Western Oregon University in Monmouth. CETR conducts research and evaluations that are rigorous, successful, and provide useful, timely, and accurate results and reports, as well as provides data management and technological solutions for collecting and presenting information. CETR consists of evaluators, researchers, and programmers that can provide expertise in data collection, methodology, and analysis as well as creating innovative apps to collect data quickly and accurately. This position falls under TRI's CETR, supporting evaluation and data in the Center on Early Learning and Youth Development (CELYD). CELYD works to improve the quality care and education available to all children and their families in order to promote optimal development and full inclusion in their family, community, and society. <http://triwou.org/centers/overview/celyd>

The position requires a solid understanding of mixed methods approaches, survey design, qualitative analysis, and overall project management. In addition, strong understanding of advanced statistical analyses such as hierarchical modelling, Bayesian analysis, and resampling techniques is desired. The position requires the ability to write technical reports as well as communication with various audiences and an understanding of good data visualization techniques. The appointment is renewed through an annual Notice of Appointment, dependent upon satisfactory job performance, continuing project needs, and/or available funding.

The Research Institute is dedicated to recruiting and hiring from a diverse pool of candidates. Candidates from diverse racial and ethnic backgrounds are encouraged to apply.

The Evaluation and Data Specialist works with Project Directors, Project Coordinators, and Project Evaluators on all aspects of program evaluations, including data collection (both quantitative and qualitative), analysis, written summaries, verbal communication and presentations, working in a collaborative team environment. This position cultivates equitable practices across all aspects of position duties and participates and engages in efforts to further develop and implement TRI's equity goals.

We are not considering candidates who require Visa sponsorship support. Additionally, the university typically only considers visa support for employees placed in specialized positions that are continuing regular university appointments.

Minimum Qualifications:

- Master's degree with coursework in statistical analyses
- Fluent skills with SPSS, R, SAS, and/or other relevant statistical packages
- Expertise with Excel, Google sheets, and/or other data management tools
- Advanced knowledge of statistics, research design, and/or evaluation design
- Knowledge and ability to conduct qualitative analysis, such as interviews and focus groups
- Ability to conduct culturally responsive evaluation that reflects culturally and linguistically responsive pedagogy and practice
- Ability to communicate with a wide variety of individuals and groups, including providers, work teams, program personnel, and administrators from diverse backgrounds
- Ability to attend to multiple tasks and timelines

Preferred Qualifications:

- Doctoral degree in relevant field
- Expertise in evaluation of multicultural education and education equity
- Expertise in culturally responsive evaluation
- Experience in grant writing
- Proficient oral and written communication skills in Spanish, Russian, Chinese, or Vietnamese

*****A criminal background check will be required as a condition of employment***

Application Instructions:

You may submit all materials online at www.wou.edu/prostaffapp

Required application materials (PDF preferred):

1. WOU Employment Application available at www.wou.edu/prostaffapp
2. Letter of application that addresses each qualification of the position. Please include how your experience, education, and/or training might help us build a more inclusive, collaborative, and diverse community
3. Resume
4. Contact information for three references
5. Copy of unofficial transcripts for highest degree earned

As an alternative, you may also submit application materials to:

S1928, Evaluation and Data Specialist, Human Resources, Western Oregon University, 345 Monmouth Ave N, Monmouth, OR 97361; OR E-mail to employment@wou.edu; OR fax to: 503-838-8144

Western Oregon University (WOU) is a mid-sized public comprehensive university located in the heart of Oregon's lush Willamette Valley. The university serves a large number of first-generation college students. WOU has received national recognition for its commitment and success in serving students. The campus is about 20 minutes from Salem, the state's capital, about 75 minutes from Portland, the state's cultural hub, and a short drive from the Oregon coast, mountains, and other scenic areas. The university is located in an increasingly diverse, bilingual, and rural area in the Willamette Valley. Our student body of about 4800 undergraduate and 600 graduate students enjoys a vibrant and close-knit intellectual community.

Western Oregon University is an AA/EOE/Veteran/Disability employer and is committed to fostering diversity in its student body, faculty, and staff.