



Campus Recreation

Part-Time Applicant POOL (Non-Student Positions)

Department: **Student Affairs**
Salary: **Listed with each position.**
Recruitment #: **SHWC**

This recruitment is an open applicant POOL for the Campus Recreation Department in the Health and Wellness Center at Western Oregon University for the positions listed below. Applications will be reviewed on an “as-needed” basis. In order to maintain an active status within the applicant POOL, applicants will need to reapply in September of each academic year. (Be sure to list the specific position for which you are applying.)

Aquatic Fitness Instructor

Salary: \$10.00-\$22.50 per hour; DOE; average 2 - 8 hours per week during aquatic class periods

Aquatic Fitness Instructors are responsible for designing, instructing, and evaluating aquatic exercise classes and must be energetic, motivating, friendly, and outgoing. Applicants must be dependable, reliable, self-motivated, and have strong written and verbal communication skills. A criminal background check will be required for hired candidates.

Required Qualifications: Experience teaching aquatic exercise in individual and/or group settings; willingness and ability to work early morning, night, weekend, finals week and break hours; adherence of no reading, studying or use of non-CRD electronic devices while on duty; pass the Campus Recreation aquatic fitness evaluation. Applicants must attend and pass this evaluation in order to be considered for a position; evaluation includes demonstration of aquatic fitness skills and teaching methods.

Preferred Qualifications: Current aqua exercise certification, and/or current certification in American Red Cross Lifeguard Training

Physical Requirements: Ability to lift 45 pounds regularly and 50 to 100 pounds occasionally; ability to walk and stand for extended periods of time; physical strength in back, arms and legs to be able to sweep and carry items; ability to bend, stoop, kneel, stretch and reach constantly; ability to work around water that contains chlorine.

Swim Instructor

Salary: \$10.30 per hour; average 5-15 hours per week during swim lesson class periods

Swim Instructors are primarily responsible for ensuring the safety of all swim lesson participants and to enforce the appropriate learn-to-swim guidelines. Applicants must be dependable, reliable, self-motivated, and have strong written and verbal communication skills. A criminal background check will be required for hired candidates.

Required Qualifications: Current American Red Cross (ARC) Water Safety Instructor certification; experience teaching swim lessons in individual and/or group settings; willingness and ability to work early morning, night, weekend, finals week and break hours; adherence of no reading, studying or use of non-CRD electronic devices while on duty; pass the Campus Recreation water safety instructor evaluation. Applicants must attend and pass this evaluation in order to be considered for a position; evaluation includes a demonstration of all swimming strokes in the ARC learn-to-swim program, teaching methods of those strokes and diving skills.

Preferred Qualifications: Current certification in American Red Cross Lifeguard Training

Physical Requirements: Ability to lift 45 pounds regularly and 50 to 100 pounds occasionally; ability to walk and stand for extended periods of time; physical strength in back, arms and legs to be able to sweep and carry items; ability to bend, stoop, kneel, stretch and reach constantly; ability to work around water that contains chlorine.

Climbing Specialist

Salary: \$9.80 per hour; average 5-15 hours per week

Climbing Specialists are responsible for the safety and well being of all climbing wall staff and guests, which includes belay orientation training for all new climbers, as well as enforcing climbing and bouldering wall guidelines. Prior experience in rock climbing is necessary. Applicants must be reliable, self-motivated, and have strong written and verbal communication skills. Candidates should be able to perform multiple tasks simultaneously. A criminal background check will be required for hired candidates.

Required Qualifications: Climbing Wall Instructor - Attendant certification within 3 years of course completion. Certification in American Red Cross CPR/AED for the Professional Rescuer and First Aid is required within 30 days of hire; willingness and ability to work early morning, night, weekend, finals week and break hours; adherence of no reading, studying or use of non-CRD electronic devices while on duty; pass the Campus Recreation climbing wall instructor evaluation. Applicants must attend and pass this evaluation in order to be considered for a position; evaluation includes a demonstration of all climbing, equipment set-up and rescue skills from the Climbing Wall Instructor certification course.

Preferred Qualifications: Knowledge of basic and advanced climbing techniques; climbing and belaying experience are preferred.

Physical Requirements: Ability to lift 45 pounds regularly and 50 to 100 pounds occasionally; ability to walk and stand for extended periods of time; physical strength in back, arms and legs to be able to sweep and carry items; ability to bend, stoop, kneel, stretch and reach constantly; ability to work around air that may contain chalk.

Group Fitness Instructor:

Salary: \$15.00-\$25.00 per hour; DOE; average 2-8 hours per week during class periods

Fitness Instructors are responsible for designing, instructing, and evaluating group fitness classes and must be energetic, motivating, friendly, and outgoing. Applicants must have strong written and verbal communication skills, be reliable, self-motivated, and be able to perform multiple tasks simultaneously.

Required Qualifications: National fitness certifications and/or training; willingness and ability to work early morning, night, weekend, final and break hours; adherence of no reading, studying or use of non-CRD electronic devices will be allowed while on duty; pass the Campus Recreation fitness evaluation. Applicants must attend and pass this evaluation in order to be considered for a position. This evaluation includes a demonstration of fitness skills and teaching methods.

Preferred Qualifications: Previous experience teaching group fitness classes (Zumba™, Pilates, Yoga, Cardio Kickboxing, Step, Circuit Training, CrossFit, Spinning, etc); current national fitness certification

Physical Requirements: Ability to lift 15 pounds regularly; ability to walk and stand for extended periods of time; physical strength in back, arms and legs to be able to sweep and carry items; ability to bend, stoop, kneel, stretch and reach constantly; ability to work around air that ranges in temperature and humidity.

Lifeguard:

Salary: \$9.80 per hour; 5-15 hours per week

Lifeguards are primarily responsible for ensuring the safety of all Aquatic Center guests and to enforce the appropriate facility policies and rules. Applicants must be dependable, reliable, self-motivated, and have strong written and verbal communication skills.

Required Qualifications: Current certification in American Red Cross (ARC) Lifeguard Training, CPR/AED for the Professional Rescuer and First Aid; willingness and ability to work early morning, night, weekend, finals week and break hours; adherence of no reading, studying or use of non-CRD electronic devices while on duty; pass the Campus Recreation lifeguard skills evaluation. (Applicants must attend and pass the CRD swim test in order to be considered for a position; test includes a timed 500 yard swim, treading water and demonstration of ARC Lifeguard Training, CPR/AED for the Professional Rescuer and First Aid skills)

Preferred Qualifications: Knowledge of lifeguarding skills and surveillance techniques; commitment to providing a safe, positive environment for a variety of individuals and activities.

Physical Requirements: Ability to lift 45 pounds regularly and 50 to 100 pounds occasionally; ability to walk and stand for extended periods of time; physical strength in back, arms and legs to be able to sweep and carry items; ability to bend, stoop, kneel, stretch and reach constantly; ability to work around water that contains chlorine.

TO APPLY for any of the positions listed:

Submit the documents noted below to the Human Resources Officer online submission process. Separate application documents must be submitted for each position for which you are applying. Only completed application files will be forwarded for review. Be sure to note the position name on your application form.

- 1) WOU Professional Staff application form <http://www.wou.edu/humanresources/?p=1652>
- 2) Cover letter stating which position is desired
- 3) Current resume
- 4) Copy of noted certification(s) required for each position

****Note: A background check is required for any of these positions as a condition of employment.**

Submit documents to: SHWC Campus Recreation applicant POOL, Human Resources, Western Oregon University, 345 N. Monmouth Avenue, Monmouth, OR 97361; You may also fax your documents to: 503-838-8144 or e-mail as an attached document to employment@wou.edu.

*Western Oregon University is an AA/EO/Veteran/Disability employer
committed to increasing the diversity of its workforce.*