



Concurrent Enrollment Checklist for Financial Aid

Western Oregon University (WOU) and the community college (CC) have signed a consortium agreement under which students may concurrently enroll at both institutions and have their combined credit loads serve as a basis for establishing financial aid eligibility.

Please choose one:

- Chemeketa Community College
- Clackamas Community College

The concurrent enrollment deadline is **three** weeks prior to the beginning of each term. In most instances, WOU will be considered the Home Institution for financial aid purposes. The Concurrent Enrollment Program is for first Bachelor Degree seeking students only.

You must be fully admitted to WOU to be eligible for this program. Admission applications are available online at www.wou.edu/admissions. To opt-out of the Concurrent Enrollment Program, please submit a written request to the WOU Financial Aid Office.

If you would like the WOU Financial Aid Office to consider you as a concurrently enrolled student you need to:

- Be a fully admitted student at Western Oregon University.
- Submit a Concurrent Enrollment Application to WOU Financial Aid Office.
- Submit Student Declaration of Concurrent Enrollment form.
- Register for classes at the community college.
- Register for classes at Western Oregon University (minimum 6 credits per term).
- Pay all outstanding fees at the community college.

After you have completed the necessary paperwork, you will be notified through your WOU email account that you have been approved as a concurrently-enrolled student.

If you register for classes during week 2 or later each term, your enrollment level reported to the National Clearing House may be delayed to the following month. If you're a loan borrower, this means you may need to submit a Deferment Form to your lender or face going into repayment. Your lender will contact you if this occurs.

Please note that it is your responsibility to pay your charges at the community college. Financial aid will not be applied to your bill at the community college. In some instances, students will need to use their own resources to pay outstanding charges. Except in rare instances, financial aid will be disbursed from WOU exclusively.

Return all forms to the WOU Financial Aid Office.

This document is available in alternative formats. Please give reasonable notice to the Financial Aid Office.

WOU Financial Aid Office

345 North Monmouth Avenue • Monmouth, OR 97361 • Tel: 503-838-8475 • Fax: 503-838-8200 • wou.edu/finaid • finaid@wou.edu



Student Name (print) _____

WOU Student ID _____

Concurrent Enrollment Application
The Community College – Western Oregon University
Deadline: 3 weeks prior to the start of term

Choose One: Chemeketa Community College Clackamas Community College

Term You Plan to Enroll: _____ Social Security Number*: _____

Current Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone: () _____ E-mail Address: _____

Date of Birth: _____ Gender: _____ Male _____ Female

Indicate your intended major at Western Oregon University: _____

*The SSN is required in order to match student records between institutions.

Release Notification, Certification and Signature – Student

I understand and agree that the community college and Western Oregon University will share/release information (financial and educational) between the institutions consistent with federal and state laws, on applied and admitted students. I understand that electronic data transmission may be done through the Oregon Financial Aid Exchange (OFAX).

IMPORTANT: Your signature is required below in order to complete the processing of your application. This signature must be original of the applicant, not a proxy or surrogate.

I certify that I have considered each question carefully and that my statements are true and complete to the best of my knowledge. Furthermore, I understand that admission to or enrollment may be denied if any information is found to be incomplete or inaccurate.

Student's Signature

Date

OFFICE USE ONLY

- New Student Sent to the community college Home School: _____
- Continuing Student Email to Student Initial and Date: _____
- Banner PowerFAIDS Updated: 11/11/16

Student Name (print)

WOU Student ID

**Student Declaration of Concurrent Enrollment for Financial Aid Eligibility
Western Oregon University/the Community College**

Western Oregon University (WOU) and the community college (CC) have signed a consortium agreement under which students may concurrently enroll at both institutions and have their combined credit loads serve as a basis for establishing financial aid eligibility. Under this agreement, student financial aid eligibility will be processed and awarded by the “home” institution (determined by the student’s immediate degree objective) using shared information from the “host” institution (the college where the student is concurrently enrolled while attending his/her “home” institution).

If you intend to pursue concurrent enrollment at WOU and CC leading to a degree/certificate/transfer program and wish to have your combined credit load evaluated for financial aid eligibility, please read, complete and sign the information below.

- I am fully admitted as a concurrently enrolled student to WOU and working towards a degree, certificate, or transfer program.
- I understand that in order to be eligible for financial aid at WOU I must enroll in a minimum of 6 credits at WOU for each academic term.
- I understand that my classes must be part of my WOU degree and I must be pursuing a first Bachelor.
- I understand that tuition and fees will be assessed based on the courses in which I register.
- I understand that I must meet satisfactory academic progress requirements which can be found online or at the WOU Financial Aid Office.
- I understand that to be eligible for a deferment on prior student loans, I must maintain a total enrollment of at least six credit hours.
- I understand that WOU scholarships may be prorated or adjusted based on my total WOU credits per term.
- I understand that there may be a delay in receipt of financial aid due to date transfer regarding enrollment information and grades.
- I understand that I must pay both WOU and the CC. For example, if I received a refund check from WOU, I am responsible for paying tuition and fees at the CC. If no refund check is available, I will pay for tuition and fees with my own resources.
- I understand that WOU reserves the right to remove me from participation in the concurrent enrollment program.
- **I understand that it is against FEDERAL LAW to accept financial aid from BOTH institutions in the same academic term for ANY reason.**

WOU must be the “home” institution if you have an associate’s degree or you want to receive aid for 300 level or higher courses

By signing this form, I understand and agree that the community college and Western Oregon University will share/release information (financial and educational) between the institutions consistent with federal and state laws, on applied and admitted students. I acknowledge my continued responsibility to ensure that the information on which my aid is based is complete and accurate to the best of my knowledge and that I will notify my home institution, in writing, immediately, when any changes occur.

I have read and agree with all the previous statements.

Student’s Signature

Date

Updated:11/11/16



For Chemeketa CC Students Only

**Concurrent Enrollment Application:
Chemeketa Community College**

Name: _____

SSN: _____

You must be admitted to WOU to be eligible for this program and submit this form **3 weeks prior** to the beginning of every term.

Release notification: The Financial Aid Offices of WOU and Chemeketa Community College will exchange information relevant to the determination of your aid eligibility with each other, with the Office of Student Access and Completion, and with other schools participating in the Oregon Financial Aid Exchange.

The college will use your social security number for keeping records, doing research, aggregate reporting, extending credit and collection debts. Your social security number will not be given to the general public. You may revoke your consent for the use of your social security number at any time by contacting WOU's Office of the Registrar. Such an action will not result in a student being denied any right, benefit, or privilege provided by law.

The community college releases only very limited directory information regarding students such as enrollment status, dates of enrollment, degree or certificate, program of study, athletic statistic, or honors awarded. If you do not want any person outside the college, including prospective employers to know any of these, you must file a Request for Non-Disclosure of Student Information Form with Chemeketa Community College.

Students may receive financial aid from only one school during any given term of enrollment. Your credit hours for registration at WOU and Chemeketa Community College will be combined each term to determine your enrollment level for financial aid ability. Community colleges exclude 300-400 level courses when determining level of enrollment. Credit hours must apply to your current degree objective to be included in your enrollment for aid purposes.

Student should list all institutions at which they will enroll on the Free Application for Federal Student Aid (FAFSA).

| | | |
|---|---|------------------------------|
| I understand and agree that WOU and its partner institution, Chemeketa Community College, will share/release educational and financial information between admitted students. I understand that electronic data transmission may be done through the Office of Student Access and Completion. | | <input type="checkbox"/> Yes |
| | | <input type="checkbox"/> No |
| Check the appropriate box in each section below: | | |
| High School Completion: | | |
| <input type="checkbox"/> | GED Date Earned: | |
| <input type="checkbox"/> | High School Graduate High School Name: Graduation Date: | |
| <input type="checkbox"/> | Other: Date Earned: | |
| Prior College Experience: | | |
| <input type="checkbox"/> | Have not attended college | |
| <input type="checkbox"/> | Some College/Short-term training | |
| <input type="checkbox"/> | One year certificate | |
| <input type="checkbox"/> | Associate Degree | |
| What is your primary reason for attending Chemeketa Community College? | | |
| <input type="checkbox"/> | Earn certificate or associate degree | |
| <input type="checkbox"/> | To take a few classes | |
| <input type="checkbox"/> | Undecided | |

| | |
|--|---|
| What is the main reason you are attending Chemeketa this term? | |
| <input type="checkbox"/> | Take classes to transfer |
| <input type="checkbox"/> | Improve job skills |
| <input type="checkbox"/> | Learn skills to get a job |
| <input type="checkbox"/> | Explore career or educational options |
| <input type="checkbox"/> | Improve writing, reading or math skills |
| | Other: |
| What is your ethnicity? | |
| <input type="checkbox"/> | Hispanic or Latino |
| <input type="checkbox"/> | Not Hispanic or Latino |
| Select one or more races to indicate what you consider yourself to be: | |
| <input type="checkbox"/> | American Indian or Alaska Native |
| <input type="checkbox"/> | Asian |
| <input type="checkbox"/> | Black or African American |
| <input type="checkbox"/> | Native Hawaiian or Other Pacific Islander |
| <input type="checkbox"/> | White |
| Are you a US Veteran? | |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Have you lived in Oregon for 90+ days? (Note: Your residency status at the community college may be different than your residency status at WOU). | |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Have you entered the United States on a non-immigrant visa? | |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No |