

Western Oregon University - ASL/English Interpreting Program - ADMISSIONS PROCEDURE

Admission to the University

Applicants must be admitted to Western Oregon University as well as to the ASL/English Interpreting Major. More information and a University catalog may be found at: http://www.wou.edu/online_catalog/

Admission to the American Sign Language/English Interpreting Major

APPLICATION DEADLINE IS MARCH 15

Admission to the ASL/English Interpreting Program is a 6-step process.

Step 1

Complete the ASL/English Interpreting Program application form.

Step 2

Unofficial Transcripts of all previous college course work are required as part of this application. This is separate from any official transcripts required for admissions into the University. Official transcripts should be sent to the Admissions Office as part of your University application.

Step 3

Include your resume and a letter of intent. Letter of intent will be evaluated as a Professional Language sample and should include a response to the following prompt:

- *Why are you interested in the field of interpreting, why at WOU, and why should the screening committee pick you for the program?*

Prepare a Professional Language sample in ASL in response to the following prompt (will be included on the application DVD):

- *In what ways have you been involved in and contributed to the community at large – deaf and hearing, in organizations, service, and/or work experience.*

Step 4

Send the enclosed recommendation forms to three people of your choice. Applicants are encouraged to contact people who have knowledge of your interpreting, American Sign Language, or English proficiency and/or your work with the Deaf Community. If these individuals are not available to you, you are encouraged to contact people who are familiar with your work as a student and/or employee, and who can address your potential success both as a student and as a professional interpreter. Applicants may want to follow-up on recommendation requests to ensure that they are sent directly to the program office in a timely manner. All three recommendations must be received by the deadline.

Step 5

Complete academic language samples using DVD format. Applicants must complete a short recording using DVD format demonstrating their spoken English and American Sign Language skills. A description of the recording content is included in the enclosed application, see number 9.

Step 6

Applicants will be notified regarding acceptance status prior to the need to register for Fall term courses.

A complete application includes the application form, letter of intent, resume, transcript copies, language samples, and letters of recommendation. Incomplete applications will not be reviewed. You will be notified via email if you are missing any application components.

Note: Members of traditionally under-represented groups are encouraged to apply.

Admissions Deadlines

Students are encouraged to apply to **Western Oregon University as soon as possible.** The University begins to accept students as early as January of each year. Completed applications to the **ASL/English Interpreting Major** must be received by **March 15.** A complete application includes the admission form, transcript copies, three recommendations, a written essay, and a DVD recording.

Housing

Residence halls are located on the north side of the campus and are within easy walking distance of classes. An application form may be found at: <http://www.wou.edu/student/residences/apply.php>

This website includes a listing of off-campus housing referrals.

7. Letters of Recommendation: Please list the three people to whom you are sending the attached Applicant Recommendation forms.

Name	Address	Position	Telephone	Email

8. **Professional Language Sample:** Please prepare a recording using DVD format that includes the following:

ASL: In what ways have you been involved in and contributed to the community at large – deaf and hearing, in organizations, service, and/or work experience.

9. **Academic Language Samples:** Please prepare a recording using DVD format that includes the following:

A. 1) **Spoken English** – *(Deaf applicants will complete this portion of the application in ASL.)*

This portion of the DVD should be 3 to 5 minutes in length. Using spoken English only (without signing) describe:

- Based on your current knowledge and at least 2 outside academic resources (cited in APA), what do you imagine the field of interpreting to be like (e.g., working conditions, collegial relationships, opportunities for professional growth and ethical expectations). How do you see yourself fitting in to the profession? How can you contribute to it?

B. **American Sign Language** – *(Required for all applicants.)*

This portion of the DVD should be a approximately 5 minutes in length, using American Sign Language only (without speaking), respond to the following:

- Based on your current knowledge and at least 2 outside academic resources (cited in APA), identify and discuss major historical eras, events and figures in the D/deaf Community. How do they impact D/deaf and hard of hearing people? What are the resulting implications for interpreting and interpreters?

Return your completed application form, letter of intent, resume, transcript copies, and language samples a to:

**Program Coordinator
ASL/English Interpreting
Regional Resource Center on Deafness
Western Oregon University
Monmouth, OR 97361**

APPLICATION DEADLINE IS MARCH 15

Applicant Recommendation
American Sign Language / English Interpreting Major
Western Oregon University
(PLEASE NOTE: Application Deadline is March 15)

_____ is seeking admission to the ASL/English Interpreting major at Western Oregon University. The applicant submitted your name for a professional reference. We request that you use this form for your recommendation; please include additional comments.

Reference Information

Reference Name: _____ Phone Number/email: _____

How long have you known the candidate? Years: _____ Months: _____

In what capacity do you know him/her? _____

Please rank the candidate in comparison to other individuals you have known in this same capacity.	Exceptional (Upper 5%)	Excellent (Upper 15%)	Average/ Below Average	No opportunity to observe
Communication Skills				
Face-to-face communication skills				
Written communication skills				
Interpersonal relationships with students, colleagues, peers, authorities				
Comments:				
Professionalism				
Dependability - follows through on commitments				
Judgment - makes good decisions or asks for help if appropriate				
Flexibility - ability to adapt to change/disruption/disappointment; willing to learn new skills and ways of doing things				
Initiative - anticipates and solves problems appropriately				
Demonstrates ethical and				

appropriate behavior				
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Please rank the candidate in comparison to other individuals you have known in this same capacity.	Exceptional (Upper 5%)	Excellent (Upper 15%)	Average/ Below Average	No opportunity to observe
Professionalism, cont.				
Accepts direction positively				
Self-assurance				
Willingness to accept responsibility				
Task- and goal-oriented				
Motivated and persistent				
Comments:				
Teamwork				
Ability to contribute as team member				
Ability to lead and inspire others to do their best work				
Comments:				

General Comments: